Preliminary Minutes

Town of Plymouth, Vermont

Select Board – Regular Meeting

Monday, November 2, 2026 @ 5:30 PM (At Annex)

Municipal Building Meeting Room

Board Members Present:	Jay Kullman	Keith Cappellini	Jeffrey Sailer
Staff Members Present:	Angela Kissell		
Others Present:	Okemo Valley TV Bruce Pauley Dave Olster	Terry Bascom Elaine Pauley	Willow Bascom David Hartung
Zoom Attendees:	Midge Tucker Beth Graves Debbie Pelkey	Michael Miller Scott Dinhofer	Matt Lucius Joe Karl

1. Call to Order:

   a. Jay Kullman called the meeting to order at 6:00 PM.

2. Consideration of Any Changes, Additions or Removals to the Agenda:

   a. Jay Kullman updated us that the reason why the grass has not been mowed in certain areas near Coolidge is that it is being handled by Forest, Parks, and Recreation. It is designated as a wetland.

3. Approve Meeting Minutes:

   a. Jay Kullman made a motion to approve October 5, 2026, Regular Meeting Minutes. Jeff Sailer seconded the motion. The motion carried.

4. Citizen Comments:

   a. None

5. Select Board to Review Materials and Possibly Approve Triquest Triathlon:

   a. Scott Dinhofer who is the Race Director, spoke about his 3rd annual Triquest Triathlon. He discussed his proposal/plan as indicated in the email/documents that he submitted prior to the Select Board Meeting.
   b. Angela Kissell asked a couple questions such as the certification level of the volunteers and if they had AED's on site.
   c. Scott said that the volunteers were first aid level and they do not have AEDs available.

d. Angela mentioned the coverage from Woodstock Ambulance from Route 100/100A intersection North as Scott was not aware. She concluded with it's a great event for the community and appreciates Scott's efforts to provide everything.
e. Joe Karl who is involved with planning the event spoke of how much Scott has worked to pull the event together and appreciates the Towns efforts so people can come up and enjoy our beautiful state.
f. Jay Kullman made a motion to approve the Triquest Triathlon event being held on September 11, 2027. Keith Cappellini seconded the motion. The motion carried.

6. Discussion Around Annex Building:

a. There was a brief discussion after the Select Boards visit to the Annex building prior to the 6:00 PM meeting. The Board agreed to do a mold as well as radon test of the building prior to deciding the next steps. Keith said that he would obtain the test kits as they're free.

7. Select Board to Review, Approve and Sign Better Roads Grant – Road Erosion Inventory:

a. Jay Kullman made a motion to approve the Better Roads Grant agreement. Jeff Sailer seconded the motion. The motion carried.

8. Review and Possible Approval of Letter to TRORC:

a. Jay Kullman read a letter that he has drafted to TRORC pertaining to their push of county coverage. The letter stated that the Town of Plymouth is not interested in it. TRORC is looking to have county coverage which means shared personnel.
b. Elaine Pauley commented that there are some Towns in our Region that might need help and this could benefit them. She added that Plymouth is in good shape, but others may not be.
c. Beth Graves added that Plymouth works well because the Town/Select Board voted to allow for the positions to be appointed versus elected to allow for applicants to be from other Towns.

9. Discussion and Possible Approval - Having Someone Assist w/Pulling Decisions from Previous Select Board Meeting Minutes:

a. Jay Kullman brought up the idea of hiring someone to scan meeting minutes for the last 10 years. He would like to be able to track decisions that the Board made and approved to see if they were all acted upon.
b. Bruce Pauley wanted to know what the point was of going back. He stated that you guys (the Select Board) make a decision and act on it.
c. Okemo Valley TV has 23 plus years of recordings, and some are in the archives if that helped.
d. Jay Kullman said we can scan to share point. It should take about 1.5 – 2 hours. The money can be taken out of the General Fund as it is a benefit to the Town.
e. Elaine Pauley said that she would be interested in doing it.
f. Angela Kissell said that she has the minutes since she started in PDF format and she will scan them to Jay so he can upload them to AI and see how it works.
g. Jay Kullman made a motion to approve hiring someone to scan recent meeting minutes and work backwards and see how it goes. Jeff Sailer seconded the motion. The motion carried.

10. Discussion and Approval Around Possible Future Buyout of 4246 VT Route 100 North:

a. Select Boad had a discussion around the possible purchase of 4246 VT Route 100N. Jay discussed the location of the property and how many times it has been hit by floods. He discussed, if purchased, spreading the taxes on that parcel across the Town. This is Midge and Bruce Tucker's property.
b. Midge Tucker was on via zoom but was having technical difficulties with her computer; therefore, her son, Matt Lucius who was also on, spoke for her. Matt said that Midge called him on his phone to tell the Select Board that she was interested but would like it to wait until Spring.
c. Jay Kullman said that State and Town worked together on the Buss' property. State was involved but it was administered with Federal Funds.
d. Jay Kullman made a motion to approve the buyout of property located at 4246 VT Route 100N with is currently owned by Bruce and Midge Tucker as long as it is no cost to the Town. Jeff Sailer seconded the motion. The motion carried.

11. Discussion Around Road Commissioner to Fill Rick Kaminski's Position:

a. Keith Cappellini did not reach out to Rick Kaminski about the position.
b. Jay Kullman said that he has been fielding the calls and has been the go between for Larry and public questions since Rick's retirement. He also said that he didn't see there being too much work in the role right now but could see it increasing in the years to come as Larry progresses towards retirement and the Town hires a new Highway Foreman to fill the position.
c. Keith Cappelini made a motion to appoint Jay Kullman as the Interim Road Foreman. Jeff Sailer seconded the motion. The motion carried.

12. Select Board to Review and Approved Updated Class IV Road Policy:

a. Jay Kullman asked if there is a separate ATV Policy?
b. Angela Kissell said yes, there are multiple pages & bits and pieces. There is a separate ATV Ordinance that is not affected by this Class IV Road Policy. The only changes were clerical.
c. Jay Kullman made a motion to approve "revised" Class IV Road Policy. Keith Cappellini seconded the motion. The motion carried.

13. Select Board to Review and Approve Private Road Name:

a. Jeff Sailer made a motion to approve the name of Maple Way which is a private road off of VT Route 100A. Keith Cappellini seconded the motion. The motion carried.

14. Select Board to Discuss Flock Cameras:

a. Brief discussion again around flock cameras.
b. Jeff Sailer made a motion that the Town ask VLCT if they have a draft or sample Flock Camera ordinance document then proceed. Jay Kullman seconded the motion. The motion carried.

15. Select Board to Review and Approve Errors and Omission:

a. Angela Kissell explained the reason for the Errors & Omission document.
b. Jay Kullman made a motion to approve the E&O. Jeff Sailer seconded the motion. The motion carried.

16. Other Business:

    a. Angela Kissell brought up a situation pertaining to a Request to Cater Permit that was submitted four (4) days prior to the Event. The Select Board was unable to meet on such short notice, and the business and host venue still held the wedding and supplied alcohol without proper approval.
    b. The Town agreed to send the Host Venue a letter outlining the violation.

17. Next Board Meeting Date:

    a. Next meeting date December 7th.

18. Agenda Items for Next Meeting:

19. Mail & Warrants:

20. Executive Session:

21. Adjourn:

    a. Jeff Sailer made a motion to adjourn the meeting at 8:30 PM. Keith Cappellini seconded the motion. The motion carried.

Respectfully submitted,

Angela Kissell
Town Clerk & Treasurer
Recording Secretary

Town of Plymouth Select Board

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Jay Kullman, Chair

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Keith Cappellini

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Jeffrey Sailer