

Preliminary Minutes

Town of Plymouth, Vermont

Board of Civil Authority

The Board of Civil Authority of the Town of Plymouth, Vermont, notified and warned, met in the Meeting Room at the Municipal Building at 68 Town Office Road, in said Town on Tuesday, September 29, 2026, at 5:30 pm.

BCA Members Present:

Justice of the Peace: Bruce Pauley, Karen Evans, and Justus Pingree

Select Board: Jeffrey Sailer

Town Clerk & Treasurer: Angela Kissell

1. Call Meeting to Order:

- a. Bruce Pauley called the meeting to order at 5:31 pm.

2. Additions, Changes, or Removals to Agenda:

- a. None

3. Review and Approve Meeting Minutes:

- a. **Angela Kissell made a motion to approve July 6, 2026, meeting minutes. Bruce Pauley seconded the motion. The motion carried.**

4. Review, Discuss and Approve Items for the Primary Election being held on August 11, 2026:

a. **The Board discussed the following:**

1. Poles open from 10:00 AM to 7:00 PM.
2. Entrance and Exit Poles.
3. Karen Evans and Bruce Pauley will pair up if a Ballot needs to be picked up.
4. Campaigning will not be allowed inside or in our entry way of Town Building. If someone wants to campaign, they can park across Town Office Road where old dry hydrant was.
5. No tabulators. Discussed issues several years ago where they were not tabulating correctly.
6. Reviewed a list of names to work the Election then added a couple more who had worked it in the past.
7. Agreed that anyone whose name is on the Ballot, even as a JP will not be allowed to count Ballots at the end of the evening.

Karen Evans made a motion to approve the above items. Jeffrey Sailer seconded the motion. The motion carried.

5. Other Business:

- a. There was a review of the sample Ballot. It came from the State, and they were sent to every voter; therefore, we can't make any changes.
- b. There was a review of the Voter Checklist. There was just one name of a resident who recently passed. We cannot make changes at this point.
- c. Discussion around a couple "new voters". One wanted to transfer from another Town, but Ballots were already mailed. It was discussed on the process of what to do if said Resident came in to vote. The 2nd person registering to Vote had same DL number and DOB as another registered Voter. Town Clerk & Board didn't feel comfortable approving request without additional information.

6. Adjourn:

- a. Angela Kissell made a motion to adjourn at the meeting at 6:07 pm. Jeffrey Sailer seconded the motion. The motion carried.**

Respectfully submitted,

Angela Kissell
Board of Civil Authority Secretary
Town Clerk & Treasurer

Board of Civil Authority

Bruce Pauley, Chair

Karen Evans, Vice-Chair

Jeffrey Sailer

Jay Kullman

Keith Cappellini

Chase Morsey

Justus Pingree

Josh Linton

Angela Kissell