

Preliminary Minutes

Town of Plymouth, Vermont

Select Board – Regular Meeting

Monday, August 10, 2026 @ 8:30 AM

Municipal Building Meeting Room

Board Members Present:

Jay Kullman

Keith Cappellini

Jeff Sailer

Staff Members Present:

Angela Kissell

1. Call to Order:
 - a. Jay called the meeting to order at 8:49 AM.
2. Select Board to Review and Approve BID to Pave Kingdom Road & Buswell Pond Road:
 - a. Jay Kullman read the BID that we received from Pike Industries. This was the only BID that was received. Two other companies were called for quotes, and they did not have time to submit a BID or do the work this year. This is only a distance of approximately $\frac{3}{4}$ of a mile on Kingdom as well as Buswell Pond Road. We did not get approved for the paving grant this year therefore Larry is going to take the funds out of his paving budget.
 - b. **Jeff Sailer made a motion to approve the BID to Pike Industries for paving in the amount of \$99,995.72. Keith seconded the motion. The motion carried.**
3. Select Board to Review, Approve, and Sign Letter to TRORC Pertaining to Their Draft 2026 Regional Plan:
 - a. The Select Board reviewed a letter that was drafted to TRORC pertaining to their concerns with the draft 2026 Regional Plan. After a few changes it was approved.
 - b. **Jay Kullman made a motion to approve the letter. Keith seconded the motion. The motion carried.**
4. Select Board to Review and Discuss GIS Conversion Services Agreement:
 - a. There was a brief discussion around the GIS Conversion Services Agreement provided by CAI.
 - b. The Town budgets \$6,000 between contract and quarterly maintenance. The actual cost is \$6,300.00. For another \$5,900.00 CAI will do a mapping conversion and bring everything up to PAR.
 - c. Jay Kullman read a letter that was submitted by Assistant Assessor, Deb Pelkey, that outlined the importance of this project.
 - d. Angela said she had spoken with Deb and there are other Vendors who provide the service. Deb and Angela agreed to do a little more research and gather quotes from a couple other vendors before having the Select Board decide. Everyone agrees that it would be beneficial, but how much do we pay and who do we use.
 - e. Discussion was tabled until next meeting.

5. Adjourn:

- a. **Jay Kullman made a motion to adjourn the meeting at 9:38 AM. Jeff Sailer seconded the motion. The motion carried.**

Respectfully submitted,

Angela Kissell
Town Clerk & Treasurer
Recording Secretary

Town of Plymouth Select Board

Jay Kullman, Chair

Keith Cappellini

Jeffrey Sailer