

Preliminary Minutes

Town of Plymouth, Vermont

Cemetery Commissioners

Regular Meeting

Thursday, May 7, 2025 @ 7:00 PM

Board Members Present: Andrew Crossman William Lambert

Others Present: Bobbi Lambert-Lynds

1. Call to Order:
 - a. Meeting was called to order at 7:18 PM.
2. Annual Board Re-Organization:
 - a. **Bill Lambert made a motion to appoint Andy Crossman as Chair for Cemetery Commissioners. Andy Crossman seconded the motion. The motion carried.**
 - b. **Bill Lambert made a motion to appoint Andy Crossman as Recording Secretary. Andy seconded the motion. The motion carried.**
 - c. **Andy Crossman made a motion to Adopt Rules of Procedure 2026 with amendments as follows: Reorganization meeting will be held within one (1) week of Town Meeting, in March, annually. Trustee Responsibility. Decorations are in their Rules & Regulations. Bill Lambert seconded the motion. The motion carried.**
3. Consideration of Any Changes, Additions or Removals to Agenda:
 - a. None
4. Approve Meeting Minutes:
 - a. **A motion was made and seconded to approve November 6, 2025, Regular Meeting minutes.**
5. Discussion and Approval to Fix Stairs at Pollard & Kingdom:
 - a. There was a discussion around Kingdom & Pollard Road stairs and boundary lines. Bill talked about re-directing the stairs. Andy will check to see if the pressure treated stairs will work. Will need to look at it again. Andy thinks shurpac up as far as you can go at Kingdom.
 - b. Some graves at both locations need to be filled in.
 - c. Tree work and trees down – clean bank up.
 - d. Five Corners need a little clean-up as well.
6. Review of Finances:
 - a. Finances – almost \$2,000 to start for month and \$23,800 for replacement headstones.

7. Discussion and Approval to Find New Head Stone Company:
 - a. Bill saw Tom Brown and Rowan Walker told Tom that he only wanted to deal with Tom. Bill said that Rowan has to deal with Bill or Andy. If Rowan doesn't want to deal with them then they will take their business elsewhere.
8. New Business:
9. Other Business:
 - a. Bobbi Lambert-Lynds updated the Board on the Trustee of Public Funds. TOPF is looking to get a better investment plan together. Safety stones -> can allocate some funds. Bobbi explained about Pollard accounts. Approve \$2,200.00 to use at Pollard, if needed. Approximately \$25,000 for Notch.
 - b. Bobbi assured the Cemetery Commissioners to come to the Trustees of Public Funds for assistance with funds, if needed.
 - c. There was a discussion around the flags and a list of veterans. Tom Brown or the American Legion might have a list.
 - d. Bobbi and Bill discussed getting donations to help out. Andy was approached by request for volunteers.
10. Sign Warrants and Open Mail:
 - a. Sign Warrant
11. Adjourn:
 - a. Meeting adjourned.

Respectfully Submitted,

Andrew Crossman, Chair
Recording Secretary

Town of Plymouth Cemetery Commissioners

Andrew Crossman

William Lambert

Michael Pierson