

Minutes

Town of Plymouth, Vermont

Board of Civil Authority

The Board of Civil Authority of the Town of Plymouth, Vermont, notified and warned, met in the Meeting Room at the Municipal Building at 68 Town Office Road, in said Town on Friday, January 2, 2026, at 5:30 pm.

BCA Members Present:

Justice of the Peace: Bruce Pauley, Karen Evans, Josh Linton, and Justus Pingree

Select Board: Rick Kaminski

Town Clerk: Angela Kissell

1. Call Meeting to Order:
 - a. Bruce Pauley called the meeting to order at 5:30 pm.

2. Additions, Changes, or Removals to Agenda:
 - a. None

3. Review and Approve Meeting Minutes:
 - a. **Rick Kaminski made a motion to approve July 7, 2025, hearing minutes. Josh Linton seconded the motion. The motion carried.**
 - b. **Justus Pingree made a motion to approve September 11, 2025, meeting minutes. Josh Linton seconded the motion. The motion carried.**

4. Review, Discuss and Approve Election Day Process:
 - a. **Karen Evans made a motion to not use the tabulator. Bruce Pauley seconded the motion. The motion carried.**
 - b. Karen Evans mentioned the spelling of names on the ballot to be sure were using the spelling from the Voter checklist.
 - c. **Karen Evans made a motion to use Exit Poles/Checklist. Josh Linton seconded the motion. The motion carried.**
 - d. **Karen Evans made a motion that Town of Plymouth Voting Polls will be open from 10:00 AM to 7:00 PM on Tuesday, March 4, 2026. Josh Seconded the motion. The motion carried.**
 - e. The Board agreed that campaigning outside the polling place will be allowed, but it will be 30 feet away from building on bump out across Town Office Road.
 - f. Angela Kissell spoke with Highway Foreman, Larry Lynds and we will have the Handicapped signs up for Town Meeting Day/Voting.
 - g. The Board agreed that three (3) voter booths were acceptable.
 - h. The Board agreed that Karen Evans ® and Bruce Pauley (I) would deliver Absentee Ballots, if needed.
 - i. The Board had a discussion and approved those who would be able to help on Town Voting Day as well as other Town Residents.

- j. Angela Kissell said she sent the Challenge letters and had purged those voters who responded as well as those who passed away. She will be sending an updated Registered Voter Checklist.
5. Review and Possibly Approve Local/Town Ballot:
a. There was a review of the “sample” Ballot. Final Ballot approval will be after the deadline for submission of Petition & Candidate Consent Form.
6. Other Business:
a. None
7. Adjourn:
a. Karen Evans made a motion to adjourn at the meeting at 5:58 pm. Justus Pingree seconded the motion. The motion carried.

Respectfully submitted,

Angela Kissell
Board of Civil Authority Secretary
Town Clerk

Board of Civil Authority

Bruce Pauley, Chair

Karen Evans, Vice-Chair

Rick Kaminski

Jay Kullman

Keith Cappellini

Chase Morsey

Justus Pingree

Josh Linton

Angela Kissell