

Preliminary Minutes

Town of Plymouth, Vermont

Select Board - Regular Meeting

Monday, September 8, 2025 @ 6:00 PM

Municipal Building Meeting Room

Board Members Present: Jay Kullman Rick Kaminski Keith Cappellini

Staff Present: Angela Kissell Frank Vetere

Others Present: Rick Martin Rose Vetere Margo Marrone
Paul Olson Tom Harris Bruce Pauley
Elaine Pauley

Zoom Attendees: Rich Ruggiano Craig O’Briskie Galaxy Tab

1. Call to Order:
 - a. Meeting called to order at 6:00 pm by Jay Kullman.
2. Consideration of Any Changes, Additions or Removals to the Agenda:
 - a. Jay Kullman didn’t have anything to add to this agenda, but for the next meeting he wanted to add discussion about the weatherization of the Annex Building as well as discussion about the budget.
3. Citizen Comments:
 - a. Margo Marrone asked when Jeff Sailer was going to be starting work on Dublin Road.
 - b. Rick Kaminski said that it should be within the next week or so. He also talked about the paving that was done.
4. Approve Meeting Minutes:
 - a. **Jay Kullman made a motion to approve the Regular Meeting minutes from August 4, 2025. Rick Kaminski seconded the motion. The motion carried.**
5. Update on Timelines for the FEMA Road Repairs:
 - a. Rick Kaminski noted that Mike Lynds had completed his project and that Jeff Sailer has completed two of the three that he was awarded. He said that Jeff will be starting Dublin Road within the next week and that is on track to be completed by Oct 1st. He also added that Daniels Construction and Waters are committed to having their projects done by the deadlines. It

doesn't appear that Scout Camp Road Bridge will be completed this year as there has to be an archeological study done and that is going to take some time. Rick Kaminski noted that this project concerns him as the embankment is being undermined. He concluded with the bridge can be closed if there was an issue.

6. Select Board to Review & Approve the Following DLL Applications:

- a. Chloe's Market – Second Class License – Application #64409
- b. Chloe's Market – Tobacco License – Application #64410
- c. Chloe's Market – Tobacco Substitute Endorsement - Application #64411
- d. **Jay Kullman made a motion to approve Chloe's Market DLL Applications. Keith Cappellini seconded the motion. The motion carried.**

7. Department Updates:

- a. Angela Kissell spoke about what is going on in the Town Clerks Office.
- b. Keith Cappellini read Deborah Pelkey's report which outlined all of the training that she has been doing as well as how she is learning the system.
- c. Jay Kullman read the delinquent tax report and how delinquent tax balances have been declining. The Town is expecting a check in the amount of approximately \$40,000 which covers tax years for 23, 24 and 25. Beth Graves continues to work with residents in Town.
- d. Frank Vetere read numbers that were obtained for the Rentalscape Software. The Town continues to add new short-term rental properties, but it has also been fining those that are out of compliance. We have collected \$1,400.00 in fines so far with more to be issued.

8. Public Hearing (6:30 PM) Money Brook Grant Application - \$250,000.00:

- a. Jay Kullman said, at this time we will just discuss when the next meeting will be, and we will move onto the Public Hearing. Next meeting is scheduled 10/6/25.

9. Other Business:

10. Sign Warrants and Review Mail:

11. Possibly Next Select Board Meeting Date:

- a. October 6, 2025

12. Agenda Items for Next Meeting:

- a. Weatherization of Annex Building
- b. Discussions - Budget

13. Executive Session:

14. Adjourn:

- a. **Meeting adjourned at 6:29 pm.**

Respectfully submitted,

Angela Kissell
Recording Secretary
Town Clerk

Select Board

Jay Kullman, Chair

Rick Kaminski, Vice-Chair

Keith Cappellini