

## *Preliminary Minutes*

### **Town of Plymouth, Vermont**

### **Select Board - Regular Meeting**

**Monday, July 7, 2025 @ 6:00 PM**

### **Municipal Building Meeting Room**

**Board Members Present:**

Jay Kullman

Rick Kaminski

Keith Cappellini

**Staff Present:**

Angela Kissell

**Others Present:**

Bruce Pauley

Elaine Pauley

Justus Pingree

Michelle Pingree

Rick Martin

Carol Goodwin

Dave Olster

**Zoom Attendees:**

Craig O’Briskie

Beth Gaves-Lombard Richard Ruggiano

1. Call to Order:

- a. Meeting called to order at 6:02 pm by Jay Kullman.

2. Consideration of Any Changes, Additions or Removals to the Agenda:

- a. # 8 from original agenda was removed – Jay Kullman added Letter to State Representatives
- b. #10 from original agenda was removed – Jay Kullman added Community Center Parking Lot

3. Citizen Comments:

- a. None

4. Other Business:

- a. **Jay Kullman made a motion to approve the March 3, 2025, Town Meeting minutes. Rick Kaminski seconded the motion. The motion carried.**
- b. **Jay Kullman made a motion to approve June 12, 2025, Regular Meeting minutes. Rick Kaminski seconded the motion. The motion carried.**
- c. **Jay Kullman made a motion to approve June 17, 2025, Special Meeting minutes. Keith Cappellini seconded the motion. The motion carried.**
- d. **Jay Kullman made a motion to approve June 26, 2025, Special Meeting minutes. Keith Cappellini seconded the motion. The motion carried.**

5. Announcement of Assistant Assessor Hire:

- a. Rick Kaminski started by saying the Select Board held interviews with three (3) individuals. They had a series of questions for each applicant, all being the same. Deborah Pelkey was hired based on her answers and how she interviewed.

- b. Keith Cappellini felt that she would be a good fit for the Office. She has experience in real estate appraisals, and he feels she will connect with people and be able to get into their homes.

6. Update on Short-Term Rental Office Changes:

- a. Jay Kullman updated that the short-term rental applications will go into the Town Clerks Office to be processed going forward.

7. FY 25 Budget Status:

- a. Jay Kullman went over some of the numbers on the FY25 Budget Status that Cherry Nicoll, Treasurer had provided. Jay had a few questions for Cherry pertaining to the revenue and expenses. He did add that these are just preliminary numbers, and they are subject to change. We will re-visit the next meeting.
- b. Carol Goodwin asked if she could get a copy. Jay said yes. Not right now, but if she wanted, she could stop by the office.

8. Letter to State Representatives:

- a. Rick Martin asked if the Town could draft/send a letter to our State Representatives and express our displeasure in them.
- b. Jay Kullman said that he would be happy to take this on. Jay also gave an update on the Special Meeting that took place earlier in the day. He talked about how Plymouth is perceived as a “gold town”. He said the big items to be addressed in the letter will be safety and economic concerns.
- c. Rick Martin commented on how fast and well Hale Hollow Road got done.
- d. Jay Kullman talked about getting signatures on a petition and sending them with the letter.
- e. Rick Martin said that he will provide numbers on the total sales revenue estimated to be lost with the closure of Bridge 116 on Route 100 for next year.

9. Delinquent Tax Update Report:

- a. Jay Kullman read the update that Tax Collector, Beth Graves-Lombard provided him. She continues to collect delinquent property taxes. Several residents are on payment plans. Two potential parcels might go to tax sale, this year. One of the Town’s three owned properties is under contract and should be closing on July 25, 2025. Numbers continue to decrease.

10. Community Center Parking Lot:

- a. Jay Kullman mentioned that the Community Center parking lot is getting rough and we might need to do something about it.
- b. There was a brief discussion about parking for residents/visitors who want to park their vehicle and go for a walk or a bike ride. The Town Office parking lot is good as long as they park out of the way and not in front of Fire Department bay doors.

11. Board to Review, Approve Usage of Some of the STR Funds – Fire Prevention Week:

- a. There was a written request from Angela Kissell to use some of the Short-Term Rental Revenue and invest it in the community. The request was to purchase fire blankets, kitchen fire extinguishers, smoke detectors as well as carbon monoxide detectors. These items would be given away to homeowners in the Town of Plymouth. There would be approximately 125-150 items to give away. One item per household until all items are gone.

- b. The Select Board discussed adding a line for this if we're going to do it each year.
- c. Angela Kissell suggested something like Community Re-Investment. Rick Kaminski said he liked that.
- d. **Rick Kaminski made a motion to approve the request to spend approximately \$3,100 for such items listed above. Keith Capellini seconded the motion. The motion carried.**

Off topic – Justus Pingree asked about Frog City Road and when it was going to be fixed. He said part of his driveway/property was washed out and thinks that it should be fixed too. Rick Kaminski said he didn't know and said he would talk with Larry. Justus said that he already did, and the answer was no. Rick Kaminski said that he would come out and look at it.

12. Select Board to Discuss and Approve Sale of Fire Truck (Engine 1) and Allow FD to Keep Funds:

- a. Jay Kullman recused himself as he is a member of the fire department. There was a discussion around the amount of money that the fire truck may bring, which might be \$5,000.00. Due to the age of it the amount will not be a lot.
- b. Richard Ruggiano tried speaking in on zoom, but hard to hear. He did say that he knew of someone who might be interested.
- c. **Rick Kaminski made a motion to approve the fire department keeping the sale proceeds to purchase equipment for the new fire truck. Keith Cappellini seconded the motion. The motion carried.**

13. Select Board to Discuss & Approve Recognition Plaque / Ceremony Municipal Building:

- a. Discussion on having a recognition plaque in the Municipal Building for those who helped get the Municipal Building/Fire Department built.
- b. **Rick Kaminski made a motion to approve the request. Jay Kullman seconded the motion. The motion carried.**

14. Select Board to Review and Approve Town of Woodstock Ambulance Service Agreement:

- a. There was much discussion around the Service Agreement with Woodstock Ambulance, and it was felt that it makes sense to continue the contract as-is.
- b. **Jay Kullman made a motion to approve the Service Agreement. Rick Kaminski seconded the motion. The motion carried.**

15. Update of Emergency Services Provider During Bridge Closure:

- a. Head of First Responders (EMS), Dave Olster updated on the road closure and what agencies would be covering what roads and homes.

16. Other Business:

- a. None

17. Sign Warrants and Review Mail:

18. Possibly Next Select Board Meeting Date:

- a. Monday, August 4, 2025

19. Agenda Items for Next Meeting:

- a. Revisit Budget
- b. Community Center
- c. Frog City Road

20. Executive Session:

- a. None

21. Adjourn:

- a. **Jay Kullman made a motion to adjourn at 7:40 pm. Keith Cappellini seconded the motion. The motion carried.**

Respectfully submitted.

Angela Kissell  
Recording Secretary  
Town Clerk

**Select Board**

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Jay Kullman, Chair

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Rick Kaminski, Vice-Chair

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Keith Cappellini