

Preliminary Minutes

Town of Plymouth, Vermont

Board of Listers/Assessors - Organizational Meeting

Thursday, March 21, 2024 @ 10:00 AM

Municipal Building Meeting Room

Listers Members Present: Mike Coleman, Michelle, Pingree, Natasha Bochkov

Call to Order:

Michelle Pingree called the meeting to order at 10:10 am

Consideration of Any Changes, Additions or Removals to Agenda:

Natasha Bochkov asked to add one item to the agenda, update information regarding the timeline of the listers activities during the coming assessment year for the public.

Board of Listers Chair Selection and Voting:

Mike Coleman made a motion to appoint Michelle Pingree as Listers' Chair for the ensuing year. Natasha seconded the motion. The motion carried.

Other Business:

- a. Convenience store has to be reinspected to update the CAMA record of the improvements. The store renovation is up to 100% now. A plan should be put in place with the timeline to visit and inspect with obtaining additional measurements and pictures. Set a date with the store owner for the site visitation. Pictures will be submitted to an independent commercial property assessor for confirmation of the change in appraisal. The property can be compared to another small convenient store with gas station like store in Belmont.
- b. Property at the 553 Echo View Rd was discussed. The listers found all recorded documents regarding the property and compiled it into one packet. The packet will be digitized and attached to the property record card in CAMA. The packet was presented at the March 18, 2024 Select Board meeting for their discussion. The discussion was recorded in the meeting notes and posted on the town website. The final decision on possible tax abatement in the future is in the selectman/treasurer area of order. Listers will assist when requests on additional data comes to the office. Appraisal stays unchanged.

Information Regarding Listers Activities for Ensuing tax year:

- a. Natasha Bochkov proposed to post additional information for the public regarding the timeline for all Listers activities this year like site visitations, Grand List abstract certification, grievances schedule.
- b. Natasha Bochkov gave an update regarding the ongoing preparations for the upcoming site visitations. New set of badges was ordered, magnetic signage is available, tablet will be used

to collect images, new set of post cards for post inspection announcement will be created and printed. Letters to owners of future sites visitation were sent.

Adjourn:

Mike Coleman made a motion to adjourn at 11:10. Natasha seconded the motion. The motion carried.