

# Preliminary Minutes

## Town of Plymouth, Vermont

### Select Board - Regular Meeting

Monday, December 4, 2023 @ 6:00 PM

**Board Members Present:** Jay Kullman Keith Cappellini Rick Kaminski

**Staff Members Present:** Angela Kissell Elaine Pauley Michael Coleman

**Others Present:** Bruce Pauley Tina Fletcher Mark Fletcher  
Al Poirier Craig Obriskie Georgiana Whalen  
David Hartung Midge Tucker (zoom) Mike O'Loughlin (zoom)

1. Call Meeting to Order:
  - a. Jay Kullman called the meeting to order at 6:00 pm.
  
2. Consideration of Any Changes, Additions or Removals to the Agenda:
  - a. None
  
3. Approve Meeting Minutes:
  - a. Jay Kullman made a motion to approve the Emergency Meeting Minutes from November 1, 2023. Rick Kaminski seconded the motion. The motion carried.
  - b. Jay Kullman made a motion to approve the Regular Meeting Minutes from November 6, 2023. Rick Kaminski seconded the motion. The motion carried.
  
4. Al Poirier, Emergency Management Coordinator – Update:
  - a. Al Poirier gave an overview of the July 10<sup>th</sup> flooding. He said the Emergency Management Team met on Sunday to discuss the weather and they knew what they needed to do. There were three people who helped, Chief Kirk Turner, Dave Olster, and Larry Lynds. Whatever needed to be done got done. They were okay on resources. Larry did a rescue with the loader. There were two extractions. Twelve people were stuck at Echo Lake Park on Monday but were able to drive out on Tuesday. Swift Water Rescue was here from North Carolina. People were sheltering in place. The department had two medical calls and the Ambulance was able to get to them.
  - b. Jay Kullman commented that there was internet and communications most of the time which was better than Irene.

- c. Al Poirier talked about VT Alert and getting back on board with that as a Communications tool. Al said that he didn't want to use Facebook as an information source and that the Plymouth Press will be the media of choice. Al also added that the state used 211 to push damage information and it seemed to work pretty good. Starlink was also discussed as another source to help with communications. The cost was estimated at \$600.00 for installation and then an estimated \$110.00 a month as a monthly fee.
5. Michael Coleman – Zoning Ordinance Changes:
  - a. Michael Coleman spoke briefly of the Zoning Ordinance Changes / Hearing in January with the Select Board for signatures. Michael is doing research to be sure that we warn and post meeting correctly.
  - b. Jay added that changes will be posted to our website.
6. Bridge #46 on TH 42 – Update:
  - a. Rick Kaminski gave an update on Bridge #46. The State put a diver in the water and did an inspection. The embankment on one side is undermined. It will be fixed in the Spring. We will need to get a permit from Scott Jensen. We will need to excavate a trench in the river. There is a plan, we just need good weather conditions. This is the bridge on Scout Camp Road. There are a couple bridges that need work.
  - b. Rick added that the Billings Road Bridge needs work. This is not related to FEMA. We received two (2) bids. Daniels was the low bidder, and they were awarded the job. The Town received a Grant for the repairs of the Billings Road Bridge.
7. Select Board to Re-Approve Business Credit Cards with M&T Bank:
  - a. **Jay Kullman made a motion to approve Elaine Pauley as the Administrator for the M&T Bank credit cards. There will be two credit cards with a limit of \$7,500.00 each. One will be for the Highway Department and the other for the Town Clerks Office. Rick Kaminski seconded the motion. The motion carried.**
8. Select Board to Review and Possibly Approve Personnel Policy Changes:
  - a. Jay Kullman commented that the changes were administrative to the Policy. Jay asked about posting something about the social media section in the building. Angela was going to reach out to VLCT. **Rick Kaminski made a motion to approve the changes. Jay seconded the motion. The motion carried.**
9. Review and Sign NEMRC Contract:
  - a. The Select Board reviewed the NEMRC support contract. **Jay made a motion to approve it. Keith seconded the motion. The motion carried.**
10. Mail and Warrants:

11. Other Business:

- a. Jay Kullman added Georgiana Whalen to the agenda to speak.
- b. Georgiana Whalen asked about the bridge over Patch Brook. It appears that it needs further work, but she added that she is not an engineer.
- c. Jay added that there are a lot on environmental concerns. Jay received a call from someone but didn't get their name so he will look through his papers and find it.
- d. There was discussion on the debris build up and there is still a lot of stuff under the bridge.
- e. Georgiana added that it is not just her house. It is a community, homes, Church and Echo Lake Inn.
- f. Jay added that Todd Menees is the likely path to get more information and it warrants us finding out.
- g. Georgiana added that this is the second flooding.
- h. The Select Board approved the liquor license requests from Inn at Waters Edge.
- i. Jay made a motion to approve the contract with Woodstock Ambulance. Keith seconded the motion. The motion carried.**

12. Set the Date for the Next Meeting:

- a. Next meeting set for Monday, December 18<sup>th</sup> at 6:00 pm.

13. Possible Executive Session:

- a. Went into Executive Session at 6:40 pm.
- b. Came out of Executive Session at 7:23 pm.

14. Adjourn:

- a. Rick made a motion to adjourn the meeting at 7:40 pm. Jay seconded the motion. The motion carried.**

Respectfully submitted,

Angela Kissell  
Town Clerk  
Recording Secretary

**Select Board**

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Jay Kullman, Chair

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Rick Kaminski

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Keith Cappellini