

Town of Plymouth, Vermont

Select Board - Regular Meeting

Monday, September 18, 2023 @ 6:00 PM

Community Center Meeting Room

Agenda

Topic: **Plymouth Select Board Meeting**

Time: **September 18, 2023 06:00 PM Eastern Time (US and Canada)**

Join Zoom Meeting

<https://us06web.zoom.us/j/85183633072?pwd=YzFYM0xsem01LzA1VVBIWlNoTldyQT09>

Meeting ID: 851 8363 3072

Passcode: 709001

One tap mobile

+13092053325,,85183633072#,,,,*709001# US

Dial by your location

• +1 309 205 3325 US

+1 929 436 2866 US (New York)

1. Call Meeting to Order:
2. Consideration of Any Changes, Additions or Removals to Agenda:
3. Approve Meeting Minutes:
 - a. August 21, 2023 Regular Meeting Minutes
4. Review and Possibly Approve Dog Ordinance:
5. Update from Elaine or Cherry on Spending for Storm Recovery:
6. Updates on Town Grants; Discuss Funds that are Available:
7. Deposit Account Update from Treasurer:

8. Review and Approve Liquor License:
 - a. Chloe's Market, LTD – Second Class License – 5543 VT Route 100
 - b. Haystack Catering, LLC. – Request to Cater Permit – 401 Farm & Wilderness Road

9. Mail and Warrants:

10. Other Business:

11. Possible Executive Session:

12. Adjourn:

Preliminary Minutes

Town of Plymouth, Vermont

Select Board - Regular Meeting

Monday, August 21, 2023 @ 6:00 PM

Community Center Meeting Room

<u>Board Members Present:</u>	Jay Kullman	Rick Kaminski	Keith Cappellini
<u>Staff Members Present:</u>	Angela Kissell	Elaine Pauley	Mike Coleman
<u>Others Present:</u>	Bruce Pauley Pattrick Donnolly	Margo Marrone Okemo Valley TV (Peter)	Karen Evans
<u>Zoom Participants:</u>	Dave Olster Georgianna Whelan	Willow Bascom Rick Bresette	Mike O'Loughlin

1. Call Meeting to Order:
 - a. Meeting was called to order by Jay Kullman at 6:14 PM.
2. Consideration of Any Changes, Additions or Removals to Agenda:
 - a. Jay Kullman makes the following additions to the agenda:
 1. Money Brook
 2. AOT
 3. Gap Funding
3. Approve Meeting Minutes:
 - a. **Jay made a motion to approve the August 7, 2023, Regular Meeting Minutes. Rick seconded the motion. The motion carried.**
 - b. **Jay made a motion to approve the August 9, 2023, Special Meeting Minutes. Rick seconded the motion. The motion carried.**
 - c. **Jay made a motion to approve August 15, 2023, Town Voting Minutes with one correction of the addition of Jay taken the role as Moderator. Rick seconded the motion. The motion carried.**
4. Traffic Ordinance on TH50 – Speed Limit 25 MPH:
 - a. Traffic Ordinance to reduce the Speed Limit on TH50 – Town Office Road was signed by the Select Board members.

5. Town Road Update:

- a. Jay Kullman read an email that the Town Office received about Route 100 by the former Tyson Store will be closed August 28 – August 30 for culvert replacement.
- b. Rick Kaminski gave an update on the roads. We are roughly six weeks into the process. The first two weeks were for emergency repair and the last four have been for rebuilding. Kingdom Road should be ready for paving by mid-September. It will be a couple more weeks for Dublin Road. Scout Camp Road will be ready for gravel within a couple weeks as well as Hale Hollow Road. Rick also noted that Grandview has been roughed in and there are a couple dead end roads that the crews haven't gotten to yet.
- c. Bruce Pauley commented that Lynds Hill Road is using three-inch stone?
- d. Rick Kaminski answered, yes, three-inch is the base work.
- e. Rick added that Cherry Nicoll has been working diligently with FEMA. FEMA should be here on Thursday and hopefully they will sign off on what we are doing. Shouldn't be any problems.

6. Money Brook:

- a. Jay put an image of the top of Money Brook. Jay is going to be corresponding with Brian Sanderson about this issue.
- b. Margo Marrone said she would post the picture on the Plymouth Press if Jay sends it to her.

7. GAP Funding:

- a. Jay Kullman and Elaine Pauley corresponded with the VT Bond Bank this week as the VT Bond Bank is rolling out a new program to help Municipalities as well as other organizations. Elaine outlined what the potential uses are for the funds and outlined what the terms would be. It is a seven-year amortization with interest only for years six and seven. Jay will get clarification on the interest rate.
- b. Margo Marrone asked if the Town could have two Bond Bank loans.
- c. Rick Kaminski said yes, the Town can.
- d. Jay also added that the Town can get help with solar and there are federal tax credits available as well.

8. AOT:

- a. Jay would like to possibly send a "thank you" letter to the AOT for their work on Route 100N.

9. Other Business:

- a. None

10. Possible Executive Session:

- a. The Select Board went into Executive Session at 6:55 pm
- b. Executive Session ended at 7:52.

11. Adjourn:

- a. A motion was made to adjourn the meeting at 7:53 pm.

Respectfully submitted,

Angela Kissell
Town Clerk
Recording Secretary

Select Board

Jay Kullman, Chairman

Rick Kaminski

Keith Cappellini

Town of Plymouth, Vermont

Dog and Animal Control Ordinance

1. Enabling Authority
2. Definitions
3. Licensing
4. Confinement & Control
5. Authorized Agent
6. Dog in Heat
7. Animal Control Officer Duties
8. General Violations
9. Vicious Dogs
10. Impoundment and Penalties
11. Severability
12. Publication and Effective Date

Article 1. Enabling Authority

WHEREAS, the Select Board of the Town of Plymouth have determined that unconfined dogs running at large in the Town without control have resulted, and will result, in danger to persons and property of the residents as well as the dog itself, and measures should be taken to protect the health, safety, and welfare of the public.

NOW, THEREFORE, pursuant to authority granted them by Title 20, Section 3549, of the Vermont Statutes Annotated, the Select Board of the Town of Plymouth hereby ordain and enact as follows:

Article 2. Definitions

2.01 “Animal Control Officer” shall mean the person(s) appointed by the Select Board to police and enforce this ordinance which has been identified as the Constable.

2.02 “Dog” shall mean any animal of the canine species.

2.03 “Owner” shall mean any person, or group of persons who owns or permits any dog to be or remain in or about buildings or premises owned or occupied by him, her or the property inhabitants.

2.04 “Nuisance Dog” shall mean a dog, which barks or howls continuously so as to disturb adjoining property owners or chases persons walking and/or driving by, said dog, pursuant to Title 24, Dog Ordinance 2 Chapter 61, Section 2291(10), of the Vermont Statutes Annotated, is hereby declared to be a public nuisance and shall be subject to remedies allowed by law.

2.05 “Vicious Dog” shall mean:

- a. a dog which is known to have attacked a person or animal or to have done damage constituting a menace to the public health and safety; or
- b. a dog which causes reasonable fear or bodily injury by attacking or threatening to attack any animal or person except as such person may be in the act of trespassing upon the private property of the owner.

Article 3: Licensing

3.01 It shall be the duty of every person owning, keeping or harboring any dog over six (6) months of age, within the Town of Plymouth, to procure a license therefore in accordance with Title 20, Chapter 3581, of the Vermont Statutes Annotated, as amended.

Article 4: Confinement/Control

4.01 The owner or keeper of a dog in the Town of Plymouth shall at all times confine the dog within the building or other secure enclosure or securely tied to an exercise wire of similar contrivance, except as herein otherwise provided.

4.02 Such owner or keeper may have his dog outside a building or enclosure, or confined by electric fence and collar or securely tied to an exercise wire of similar contrivance, except as herein otherwise provided.

- a. securely held on a leash;
- b. within a vehicle preventing escape;
- c. on land owned, or occupied, by such dog owner or keeper, or, if not on such land, hunting with its owner or keeper;
- d. in the opinion of the Animal Control Officer, subject to the verbal command of such owner or keeper and within sight of the owner or keeper and not trespassing upon the lands of others.

4.03 The person in control of a dog that defecates in any public area or on the private property of another person shall immediately remove the fecal material and dispose of it in a sanitary manner.

Article 5: Authorized Agent

5.01 The owner or keeper of a dog may release said dog in the charge of his/her duly authorized agent, who shall thereupon control the dog in one of the ways provided in Article 4.

Article 6: Dog in Heat

6.01 The owner of any dog in heat shall keep it confined or on a leash at all times, and shall not permit such dog to be at large within the Town of Plymouth. Every such dog running at large is hereby declared to be a public nuisance and may be impounded and the owner, keeper, or person harboring such a dog shall be guilty of a violation of this ordinance and subject to the penalties hereinafter provided.

Article 7: Animal Control Officer Duties

7.01 The Select Board shall appoint a person(s) to act as Animal Control Officer, whose duty it shall be to enforce the provisions of this ordinance.

7.02 The Select Board shall designate the names of persons and their locations to receive dogs for confinement under the terms of this ordinance.

Article 8: General Violation

8.01 Any dog allowed to run at large or otherwise to be in violation of any provisions of this ordinance (EXCEPT those found to be in violation of Article 9 hereof) is hereby declared to be a public nuisance and may be impounded. The owner of any dog impounded, if such owner can be identified, shall be guilty of a violation of this ordinance and subject to the penalties hereinafter provided.

Article 9: Vicious Dog

9.01 No person shall keep or harbor a dog deemed to be vicious under the terms of this ordinance. If a complaint is received by the Animal Control Officer that any person, contrary to the provisions of this Section, is keeping or harboring a vicious dog, said dog shall be immediately impounded by the Town via the Animal Control Officer.

9.02 The Animal Control Officer shall immediately notify the owner or keeper of such dog of the locations where and the person with whom the dog is confined,

and shall also notify the Select Board of the impoundment. The Select Board shall convene a hearing on said complaint within fourteen (14) days of receiving notice of the impoundment.

9.03 Said hearing shall be before a hearing board, which shall consist of the Select Board, Town Clerk, Treasurer, and one (1) other person to be named by the Select Board. All parties shall be entitled to be represented during the hearing. After presentation of all evidence, the hearing board shall issue findings of fact. Upon a determination that the dog in question is a vicious dog as defined herein, the hearing board shall:

a. issue an order to chain the animal permanently, muzzle the dog whenever off premises, or dispose of the dog in a humane manner; and

b. issue an order that the owner of said dog be punished as provided in Section 10.04 of this ordinance. Upon a determination that the dog in questions is not a vicious dog as defined herein, the dog shall be released from impoundment, without the owner of said dog being responsible for the payment of any fees or penalties. The determination of the hearing board in each case shall be final.

Article 10: Impoundment and Penalties

10.01 The Animal Control Officer may confine a dog found at large or otherwise found to be in violation of this ordinance. The Animal Control Officer shall notify the owner or keeper of such dog, if known, of the location where and the person with whom the dog is confined. If a dog so confined is licensed, the Animal Control Officer shall forthwith give notice, in writing, to the owner, mailed to the owner at this/her last known address, by certified mail with return receipt requested, stating that the dog may be reclaimed within five (5) days from the mailing of said notice. If the dog is not claimed, the dog shall be disposed of in a humane manner. The owner shall be liable for all costs incurred by the Town of Plymouth for said disposal. If any licensed dog shall be impounded a second time within two (2) years of the April 1st preceding the first impoundment, except that such dog shall be released only upon payment to the Town of Plymouth for a fee of Fifty Dollars (\$50.00), plus any charges incurred by the Town of the impounding of the dog. If any licensed dog shall be impounded three (3), or more, times within two (2) years of the April 1st preceding the first impoundment, the Animal Control Officer shall proceed in all ways as in the case of the original impoundment, except that such dogs shall be released only upon payment to the Town of Plymouth a fee of Seventy Dollars (\$75.00), plus any charges incurred by the Town of Plymouth for impounding of the dog.

10.02 If an unlicensed dog is impounded by virtue of this ordinance, the Animal Control Officer shall confine such dog for five (5) days. If, after five (5) days, it has been impossible to determine the owner of such dog, the dog shall be disposed of in a humane manner. If the owner of an unlicensed dog is located and the owner wishes to reclaim the dog, the Animal Control Officer shall not release the dog until all required licenses have been obtained and evidence of anti-rabies inoculation is shown. The owner shall also pay to the Town of Plymouth a fee of Fifty Dollars (\$50.00), plus any charges incurred by the Town for the impoundment of the dog. If the dog has been disposed of, the owner shall be liable for all costs incurred by the Town.

10.03 In addition to, or in lieu of, impounding a dog found at large or otherwise found to be in violation of any section of the ordinance, EXCEPT Article 9, the Animal Control Officer may issue to the known owner of such animal a "Notice of Ordinance Violation." Such notice shall impose upon the owner a fine of Fifty Dollars (\$50.00), which may be paid to the Town of Plymouth within seventy-two (72) hours, in full satisfaction of this penalty. In the event that such penalty is not paid within the time period described, a criminal investigation shall be initiated before the District Court and, upon conviction of the violation of the ordinance codified herein, the owner shall be punished as provided in Section 10.04 of this ordinance.

10.04 Any person who violates any provision of this ordinance shall be subject to a fine of not more than Five Hundred Dollars (\$500.00), together with the costs of prosecution and, in the event of a continuing violation, each day shall constitute a separate offense.

Article 11: Severability

11.01 If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional or ineffective.

Article 12: Publication and Effective Date

The foregoing ordinance is hereby adopted by the Select Board of the Town of Plymouth, Vermont this 18th day of September, 2023.

This ordinance shall become effective on November 17, 2023 sixty (60) days after the date of its adoption by the Select Board, unless a petition is filed with the Plymouth Town Clerk by November 1, 2023, forty-four (44) days after the date of its adoption. The petition should be addressed to the Plymouth Select Board, should be signed by at least five percent (5%) of the qualified voters of the Town of Plymouth, and should ask for a Special Meeting to be called on the question of disapproving the ordinance.

Questions about the ordinance may be directed to the Plymouth Town Clerk located at 68 Town Office Road, Plymouth, Vermont 05056 or at clerk@plymouthvt.org or by calling (802) 672-3655.

Plymouth, Vermont on this 18th day of September 2023.

Select Board

Jay Kullman, Chair

Rick Kaminski

Keith Cappellini

Liquor Licenses – 2023

**Chloe's Market, LTD
5543 VT Route 100
Plymouth, VT 05056**

2nd Class License - Application #30834

**Haystack Catering, LLC.
339 Danby Pawlet Road
Pawlet, VT 05761**

Request to Cater Permit – Application #31995



Application ID: DLL - Application - 30834
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: Chloe's Market LTD
Business ID: 0432168
Business Address: 2663 Lynds Hill Road,
Plymouth, Vermont 02122
Entity Type: Profit Corporation
Phone: 8575446415
Management Type if LLC: Member-managed
Email: kenji.rick@verizon.net

People Information

- **Person:**
Richard MARTIN

Business Role: Business Principal
Email: kenji.rick@verizon.net
Business Address: 2663 Lynds Hill Road,
Plymouth, Vermont, 05056
US Citizen?
Political Position
Name: Richard MARTIN
Office:
Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name: **Do you lease this Premises:**

Chloe's Market

Location Address:
5543 VT Route 100,
Plymouth, Vermont 05056

Local Jurisdiction/ Town Clerk:
Plymouth

Health License:

Food:
Lodging:

Vermont Tax Department:

Education Details

Student Name:

Training Completion Date:

Mode of Training:

Type of Training:

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
D-09105	Proof of Worker Compensation Insurance	Chloe's Market LTD
D-09106	Federal Employee Identification #	Chloe's Market LTD
D-09107	Articles of Organization	Chloe's Market LTD
D-09108	Lease or proof of ownership	LN-027930
D-09109	Sales and Use tax documents	LN-027930
D-09224	Other	Chloe's Market LTD
D-09227	Other	Chloe's Market LTD
D-09231	Other	Chloe's Market LTD
D-09108	Lease or proof of ownership	LN-027930
D-09109	Sales and Use tax documents	LN-027930

Payment and Acknowledgement

Signed by:
Richard Mrtin

State of Vermont / DLL Application Fee:
70.00

Date of Submission:
2023-08-02 20:24:42

State of Vermont / DLL Payment Status:
Success

Local Application Fee:

Local Control Payment Status:
true



Application ID: DLL - Application - 31995
Application for: Request to Cater Permit
Category of Business: Caterer

Business/ Entity Information

Business/ Entity Name: Haystack Catering, LLC
Business ID: 0359048
Business Address: 339 Danby Pawlet Road, Pawlet, Vermont 05761
Entity Type: Limited Liability Corporation
Phone: 8023754163
Management Type if LLC: Member-managed
Email: markpmcchesney@gmail.com

Foundational License (if applicable)

License Type: Caterer
License Number: LP-031383
Licensee Name: Haystack Catering
License Status: License issued-new application
Licensee Address: 339 Danby Pawlet Road , Pawlet, Vermont 05761
License Start Date: 2023-08-18
License End Date: 2024-08-17

Event Contact/s

Person:
mark mcchesney

Business Role:
Business Principal

Business Address:
po box 308,
pawlet, Vermont, 05761

Phone:

Email:
markpmcchesney@gmail.com

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Event Premises Details

Location Name:
Greenbaum-Webb Wedding

Start date and time of event
September 16 2023 16:15

Location Address:
401 Farm And Wilderness Road,
Plymouth, Vermont 05056

End date and time of event
September 16 2023 22:30

Local Jurisdiction/ Town Clerk:
Plymouth

Approximate Number of Persons Expected
110

Describe the type of event/ OCP Area:

Wedding Reception

Documents Attached

Name	Document Type	Assosicated With
D-08079	Articles of Organization	Haystack Catering, LLC
D-08080	Federal Employee Identification #	Haystack Catering, LLC
D-08932	Lease or proof of ownership	Haystack Catering, LLC
D-08933	Health License	Haystack Catering, LLC
D-09053	Proof of Worker Compensation Insurance	Haystack Catering, LLC

Payment and Acknowledgement

Signed by:
mark p mcchesney

State of Vermont / DLL Application Fee:
20.00

Date and time of Submission:
2023-09-13 21:25:02

State of Vermont / DLL Payment Status:

Local Application Fee:
0

Local Control Payment Status:
false