

Audited Financial Statements
and Other Financial Information

Town of Plymouth, Vermont

June 30, 2022



Proven Expertise & Integrity

TOWN OF PLYMOUTH, VERMONT

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JUNE 30, 2022

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INDEPENDENT AUDITOR'S REPORT

Selectboard
Town of Plymouth
Plymouth, Vermont

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Plymouth, Vermont, as of and for the year ended June 30, 2022 and the related notes to the financial statements, which collectively comprise the Town of Plymouth, Vermont's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Plymouth, Vermont as of June 30, 2022 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Plymouth, Vermont and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Plymouth, Vermont's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatements of the financial statements, whether due to fraud or error and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Plymouth, Vermont's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise doubt about the Town of Plymouth, Vermont's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension information on pages 5 through 11 and 46 through 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plymouth, Vermont's basic financial statements. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2022, on our consideration of the Town of Plymouth, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Town of Plymouth, Vermont's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Plymouth, Vermont's internal control over financial reporting and compliance.

RHR Smith & Company

Buxton, Maine
Vermont Registration No. 092.0000967
October 21, 2022

**REQUIRED SUPPLEMENTARY INFORMATION
MANAGEMENT'S DISCUSSION AND ANALYSIS**

JUNE 30, 2022

(UNAUDITED)

The following management's discussion and analysis of Town of Plymouth, Vermont's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2022. Please read it in conjunction with the Town's financial statements.

Financial Statement Overview

The Town of Plymouth's basic financial statements include the following components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also includes required supplementary information which consists of the general fund budgetary comparison schedule, pension schedules and other supplementary information which includes combining and other schedules.

Basic Financial Statements

The basic financial statements include financial information in two differing views: the government-wide financial statements and the fund financial statements. These basic financial statements also include the notes to financial statements that explain in more detail certain information in the financial statements and also provide the user with the accounting policies used in the preparation of the financial statements.

Government-Wide Financial Statements

The government-wide financial statements provide a broad view of the Town's operations in a manner that is similar to private businesses. These statements provide both short-term as well as long-term information in regards to the Town's financial position. These financial statements are prepared using the accrual basis of accounting. This measurement focus takes into account all revenues and expenses associated with the fiscal year regardless of when cash is received or paid. The government-wide financial statements include the following two statements:

The Statement of Net Position - this statement presents *all* of the government's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference being reported as net position.

The Statement of Activities - this statement presents information that shows how the government's net position changed during the period. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

The above-mentioned financial statements have one column for the Town's activity. The type of activity presented for the Town of Plymouth is:

- *Governmental activities* - The activities in this section are mostly supported by taxes and intergovernmental revenues (federal and state grants). All of the Town's basic services are reported in governmental activities, which include general government, public safety, public works, community development and unclassified.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Plymouth, like other local governments uses fund accounting to ensure and demonstrate compliance with financial related legal requirements. All of the funds of the Town of Plymouth are considered governmental funds.

Governmental funds: All of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources. They also focus on the balance of spendable resources available at the end of the fiscal year. Such information will be useful in evaluating the government's near-term financing requirements. This approach is known as the current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual. Expenditures are recorded when liabilities are incurred and due. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are presented on the page immediately following each governmental funds financial statement.

The Town of Plymouth presents three columns in the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances. The Town's major governmental funds are the general fund and the

highway equipment fund. All other funds are shown as nonmajor and are combined in the "Other Governmental Funds" column on these statements.

The general fund is the only fund for which the Town legally adopted a budget. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund provides a comparison of the original and final budget and the actual expenditures for the current year.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements. The Notes to Financial Statements can be found following the Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities.

Required Supplementary Information

The basic financial statements are followed by a section of required supplementary information, which includes a Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund, a Schedule of Proportionate Share of the Net Pension Liability, a Schedule of Contributions and Notes to Required Supplementary Information.

Other Supplementary Information

Other supplementary information follows the required supplementary information. These combining and other schedules provide information in regards to nonmajor funds, other detailed budgetary information for the general fund and capital asset activity.

Government-Wide Financial Analysis

Our analysis below focuses on the net position and changes in net position of the Town's governmental activities. The Town's total net position for governmental activities increased by \$310,151 from \$3,709,417 to \$4,019,568.

Unrestricted net position - the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements - decreased for governmental activities to a balance of \$1,608,257 at the end of this year.

Table 1
Town of Plymouth, Vermont
Net Position
June 30,

	<u>2022</u>	<u>2021</u>
Assets:		
Current Assets	\$ 2,337,789	\$ 2,299,009
Noncurrent Assets - Capital Assets	1,851,535	1,520,915
Total Assets	<u>4,189,324</u>	<u>3,819,924</u>
Deferred Outflows of Resources		
Deferred Outflows Related to Pensions	39,063	58,490
Total Deferred Outflows of Resources	<u>39,063</u>	<u>58,490</u>
Liabilities:		
Current Liabilities	63,791	18,376
Noncurrent Liabilities	83,750	144,787
Total Liabilities	<u>147,541</u>	<u>163,163</u>
Deferred Inflows of Resources:		
Prepaid Taxes	11,555	1,793
Deferred Inflows Related to Pensions	49,723	4,041
Total Deferred Inflows of Resources	<u>61,278</u>	<u>5,834</u>
Net Position:		
Net Investment in Capital Assets	1,851,535	1,520,915
Restricted	559,776	331,944
Unrestricted	1,608,257	1,856,558
Total Net Position	<u>\$ 4,019,568</u>	<u>\$ 3,709,417</u>

Revenues and Expenses

Revenues for the Town's governmental activities decreased by 11.73% with the largest decrease in taxes. Expenses decreased by 36.47% primarily due to public works.

Table 2
Town of Plymouth, Vermont
Changes in Net Position
For the Years Ended June 30,

	<u>2022</u>	<u>2021</u>
Revenues		
<i>Program Revenues:</i>		
Charges for services	\$ 212,730	\$ 163,836
Operating grants and contributions	87,250	98,244
<i>General Revenues:</i>		
Taxes	922,910	1,274,911
Grants and contributions not restricted to specific programs	183,119	179,417
Miscellaneous	132,903	27,048
Total Revenues	<u>1,538,912</u>	<u>1,743,456</u>
Expenses		
General government	729,755	701,552
Public safety	341,692	273,277
Public works	117,731	926,585
Community development	12,105	20,726
Unclassified	27,478	11,925
Total Expenses	<u>1,228,761</u>	<u>1,934,065</u>
Change in Net Position	310,151	(190,609)
Net Position - July 1	<u>3,709,417</u>	<u>3,900,026</u>
Net Position - June 30	<u>\$ 4,019,568</u>	<u>\$ 3,709,417</u>

Financial Analysis of the Town's Fund Statements

Governmental funds: The financial reporting focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information may be useful in assessing the Town's financial requirements. In particular, unassigned fund balance may serve as a useful measure of a government's financial position at the end of the year and the net resources available for spending.

Table 3
Town of Plymouth, Vermont
Fund Balances - Governmental Funds
June 30,

	<u>2022</u>	<u>2021</u>	<u>Increase/ (Decrease)</u>
General Fund:			
Unassigned	\$ 1,101,163	\$ 1,264,665	\$ (163,502)
Total General Fund	<u>\$ 1,101,163</u>	<u>\$ 1,264,665</u>	<u>\$ (163,502)</u>
Highway and Building Fund:			
Restricted	\$ 298,172	\$ 168,148	\$ 130,024
Total Highway and Building Fund	<u>\$ 298,172</u>	<u>\$ 168,148</u>	<u>\$ 130,024</u>
Nonmajor Funds:			
Special Revenue Funds:			
Restricted	\$ 83,678	\$ -	\$ 83,678
Assigned	166,881	150,352	16,529
Unassigned	(52,219)	-	(52,219)
Capital Projects Funds:			
Assigned	159,716	155,577	4,139
Permanent Funds:			
Nonspendable	97,805	97,805	-
Restricted	80,121	65,991	14,130
Total Nonmajor Funds	<u>\$ 535,982</u>	<u>\$ 469,725</u>	<u>\$ 66,257</u>

The changes to total fund balances for the general fund, the highway and building fund and the nonmajor funds occurred due to the regular activity of operations.

Budgetary Highlights

There was no difference between the original and final budget for the general fund.

The general fund actual revenues were below the budget by \$119,112. All revenue categories were receipted in excess of budgeted amounts with the exception of property taxes and other revenue.

The general fund actual expenditures exceeded the budget in total by \$44,390. All expenditures categories were over budgeted amounts with the exception of public works.

Capital Asset and Debt Administration

Capital Assets

As of June 30, 2022, the net book value of capital assets recorded by the Town increased by \$330,620 from the prior year. This increase is the result of capital additions of \$502,014 less depreciation expense of \$171,394.

Table 4
Town of Plymouth, Vermont
Capital Assets (Net of Depreciation)
June 30,

	<u>2022</u>	<u>2021</u>
Land	\$ 225,700	\$ 153,000
Buildings, building and land improvements	1,060,440	1,194,270
Fixtures, equipment and vehicles	538,633	173,645
Infrastructure	<u>26,762</u>	<u>-</u>
Total	<u>\$ 1,851,535</u>	<u>\$ 1,520,915</u>

Debt

At June 30, 2022, the Town did not have any long-term debt.

Currently Known Facts, Decisions or Conditions

The 2022 - 2023 budget could be severely impacted by the reduction of funding from the State. There is no indication of reduced funding from the State for 2022 - 2023 as of the date this report was issued.

Economic Factors and Next Year's Budgets and Rates

The Town has maintained a sufficient unassigned fund balance to sustain government operations for a period of approximately eight months, while also maintaining reserve accounts for future operational, capital and program needs.

Contacting the Town's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Office at 68 Town Office Road, Plymouth, Vermont 05056.

TOWN OF PLYMOUTH, VERMONT

STATEMENT OF NET POSITION
JUNE 30, 2022

	Governmental Activities
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 1,813,751
Investments	82,208
Accounts receivable (net of allowance for uncollectibles):	
Delinquent taxes receivable	441,830
Total current assets	<u>2,337,789</u>
Noncurrent assets:	
Capital assets:	
Land and other assets not being depreciated	225,700
Buildings and equipment, net of accumulated depreciation	1,625,835
Total noncurrent assets	<u>1,851,535</u>
DEFERRED OUTFLOW OF RESOURCES	
Deferred outflows related to pensions	39,063
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>39,063</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 4,228,387</u>
LIABILITIES	
Current liabilities:	
Accounts payable	\$ 61,700
Accrued expenses	1,975
Current portion of long-term obligations	116
Total current liabilities	<u>63,791</u>
Noncurrent liabilities:	
Noncurrent portion of long-term obligations:	
Accrued compensated absences	2,202
Net pension liability	81,548
Total noncurrent liabilities	<u>83,750</u>
TOTAL LIABILITIES	<u>147,541</u>
DEFERRED INFLOWS OF RESOURCES	
Prepaid taxes	11,555
Deferred inflows related to pensions	49,723
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>61,278</u>
NET POSITION	
Net investment in capital assets	1,851,535
Restricted	559,776
Unrestricted	1,608,257
TOTAL NET POSITION	<u>4,019,568</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u>\$ 4,228,387</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022

Functions/Programs	Expenses	Program Revenues			Net (Expense)
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Revenue and Changes in Net Position
					Total Governmental Activities
Governmental activities:					
General government	\$ 729,755	\$ 212,530	\$ -	\$ -	\$ (517,225)
Public safety	341,692	-	-	-	(341,692)
Public works	117,731	200	82,707	-	(34,824)
Community development	12,105	-	-	-	(12,105)
Unclassified	27,478	-	4,543	-	(22,935)
Total government	<u>\$ 1,228,761</u>	<u>\$ 212,730</u>	<u>\$ 87,250</u>	<u>\$ -</u>	<u>(928,781)</u>

STATEMENT B (CONTINUED)
TOWN OF PLYMOUTH, VERMONT

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022

	<u>Governmental Activities</u>
Changes in net position:	
Net (expense) revenue	<u>(928,781)</u>
General revenues:	
Taxes:	
Property taxes, levied for general purposes	922,910
Grants and contributions not restricted to specific programs	183,119
Miscellaneous	<u>132,903</u>
Total general revenues	<u>1,238,932</u>
Change in net position	310,151
NET POSITION - JULY 1	<u>3,709,417</u>
NET POSITION - JUNE 30	<u><u>\$ 4,019,568</u></u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2022

	General Fund	Highway Equipment Fund	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 1,632,026	\$ 20,289	\$ 161,436	\$ 1,813,751
Investments	-	-	82,208	82,208
Accounts receivable (net of allowance for uncollectibles):				
Delinquent taxes receivable	441,830	-	-	441,830
Due from other funds	52,219	277,883	344,834	674,936
TOTAL ASSETS	\$ 2,126,075	\$ 298,172	\$ 588,478	\$ 3,012,725
LIABILITIES				
Accounts payable	\$ 61,423	\$ -	\$ 277	\$ 61,700
Accrued expenses	1,975	-	-	1,975
Due to other funds	622,717	-	52,219	674,936
TOTAL LIABILITIES	686,115	-	52,496	738,611
DEFERRED INFLOWS OF RESOURCES				
Prepaid taxes	11,555	-	-	11,555
Deferred property tax	327,242	-	-	327,242
TOTAL DEFERRED INFLOWS OF RESOURCES	338,797	-	-	338,797
FUND BALANCES				
Nonspendable	-	-	97,805	97,805
Restricted	-	298,172	163,799	461,971
Committed	-	-	-	-
Assigned	-	-	326,597	326,597
Unassigned	1,101,163	-	(52,219)	1,048,944
TOTAL FUND BALANCES	1,101,163	298,172	535,982	1,935,317
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 2,126,075	\$ 298,172	\$ 588,478	\$ 3,012,725

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2022

	Total Governmental Funds
Total Fund Balances	\$ 1,935,317
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation	1,851,535
Deferred outflows of resources related to pensions are not financial resources and therefore are not reported in the funds	39,063
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above:	
Taxes and liens receivable	327,242
Long-term obligations are not due and payable in the current period and therefore are not reported in the funds:	
Accrued compensated absences	(2,318)
Net pension liability	(81,548)
Deferred inflows of resources related to pensions are not financial resources and therefore are not reported in the funds	(49,723)
Net position of governmental activities	\$ 4,019,568

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022

	General Fund	Highway Equipment Fund	Other Governmental Funds	Total Governmental Funds
REVENUES				
Property taxes	\$ 972,200	\$ -	\$ -	\$ 972,200
Intergovernmental	270,369	-	-	270,369
Charges for services	212,730	-	-	212,730
Interest income	1,272	24	11,713	13,009
Miscellaneous	4,026	-	115,868	119,894
TOTAL REVENUES	<u>1,460,597</u>	<u>24</u>	<u>127,581</u>	<u>1,588,202</u>
EXPENDITURES				
Current:				
General government	605,821	-	58,846	664,667
Public safety	341,692	-	-	341,692
Public works	509,481	-	-	509,481
Community development	12,105	-	-	12,105
Unclassified	-	-	27,478	27,478
TOTAL EXPENDITURES	<u>1,469,099</u>	<u>-</u>	<u>86,324</u>	<u>1,555,423</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(8,502)</u>	<u>24</u>	<u>41,257</u>	<u>32,779</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	130,000	25,000	155,000
Transfers (out)	(155,000)	-	-	(155,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(155,000)</u>	<u>130,000</u>	<u>25,000</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	(163,502)	130,024	66,257	32,779
FUND BALANCES - JULY 1	<u>1,264,665</u>	<u>168,148</u>	<u>469,725</u>	<u>1,902,538</u>
FUND BALANCES - JUNE 30	<u>\$ 1,101,163</u>	<u>\$ 298,172</u>	<u>\$ 535,982</u>	<u>\$ 1,935,317</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
 STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2022

Net change in fund balances - total governmental funds (Statement E)	<u>\$ 32,779</u>
<p>Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because:</p>	
<p>Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to be allocated to those expenditures over the life of the assets:</p>	
Capital asset acquisitions	502,014
Depreciation expense	<u>(171,394)</u>
	<u>330,620</u>
<p>Deferred outflows of resources are a consumption of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds</p>	
	<u>(19,427)</u>
<p>Deferred inflows of resources are an acquisition of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds</p>	
	<u>(45,682)</u>
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:</p>	
Accrued compensated absences	2,276
Net pension liability	<u>58,875</u>
	<u>61,151</u>
Change in net position of governmental activities (Statement B)	<u><u>\$ 310,151</u></u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Town of Plymouth was incorporated under the laws of the State of Vermont. The Town is governed by a selectboard and provides the following services: general government, public safety, public works, community development and unclassified.

The Town's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

The Town's combined financial statements do not include all accounts and all operations of the Town. We have determined that the Town has component units, such as the town school Town, as described in GASB Statement No. 14 and amended by GASB Statements No. 39 and No. 61.

Implementation of New Accounting Standards

During the year ended June 30, 2022, the following statements of financial accounting standards issued by the Governmental Accounting Standards Board became effective:

Statement No. 87 "Leases". The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 89 "Accounting for Interest Cost Incurred before the End of a Construction Period". This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5–22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA*

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Pronouncements, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 91 “Conduit Debt Obligations”. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures. Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 92 “Omnibus 2020.” The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 93 “Replacement of Interbank Offered Rates (paragraphs 13-14)”. The primary objectives of paragraphs 13-14 concern provisions of lease contracts that are amended while the contract is in effect. Management has determined the impact of this Statement is not material to the financial statements.

Statement No. 97 “*Certain Component Unit Criteria and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*”. The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency and

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans. Management has determined the impact of this Statement is not material to the financial statements.

Government-Wide and Fund Financial Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds).

Both the government-wide and fund financial statements categorize primary activities as governmental.

In the government-wide Statement of Net Position, the governmental activities column is (a) presented on a consolidated basis by column and (b) is reported on a full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts - net investment in capital assets; restricted net position and unrestricted net position. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions (general government, public safety, etc.) excluding fiduciary activities. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, miscellaneous revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. For the most part, the interfund activity has been eliminated from these government-wide financial statements.

The net costs (by function) are normally covered by general revenue (taxes, certain intergovernmental revenues and charges for services, etc.).

The Town does not allocate indirect costs. All costs are charged directly to the corresponding department.

The government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus - Basic Financial Statements and Fund Financial Statements

The financial transactions of the Town are reported in the individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balances, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements. The following fund types are used by the Town:

1. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position (sources, uses and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

Major Funds

- a. The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.
- b. The Highway Equipment Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment. The primary source of revenue is transfers from the general fund.

Nonmajor Funds

- c. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
- d. Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.
- e. Permanent Funds are used to account for assets held by the Town that are legally restricted and unless otherwise specified, only earnings and not principal, may be used for purposes that benefit the Town or its citizenry. The Town's policy for authorizing and spending investment income follows State statutes.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The emphasis in fund financial statements is on the major funds in the governmental activities category. Nonmajor funds by category are summarized into a single column. GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, deferred outflows of resources, liabilities, deferred inflows of resources, revenues or expenses of either the fund category or the governmental and enterprise combined) for the determination of major funds. The nonmajor funds are combined in a column in the fund financial statements.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

1. Accrual

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual

The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

Budget

The Town's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles.

The following procedures are followed in establishing budgetary data reflected in the financial statements:

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

1. Early in the second half of the year the Town prepares a budget for the fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them.
2. A meeting of the inhabitants of the Town was called for the purpose of adopting the proposed budget after public notice of the meeting was given.
3. The budget was adopted subsequent to passage by the inhabitants of the Town.

Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

It is the Town's policy to value investments at fair value. None of the Town's investments are reported at amortized cost. The Town Treasurer is authorized by State Statutes to invest all excess funds in the following:

- Obligations of the U.S. Government, its agencies and instrumentalities
- Certificates of deposit and other evidence of deposits at banks, savings and loan associations and credit unions
- Repurchase agreements
- Money market mutual funds

The Town of Plymouth, Vermont has a formal investment policy and also follows the State of Vermont Statutes.

Receivables

Receivables include amounts due from governmental agencies and local businesses. All receivables are current and therefore due within one year. Receivables are reported net of an allowance for uncollectible accounts and revenues net of uncollectibles. Allowances are reported when accounts are proven to be uncollectible. The allowance for uncollectible amounts is estimated to be \$0 as of June 30, 2022. Accounts receivable netted with allowances for uncollectible accounts were \$0 for the year ended June 30, 2022.

Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds". While these balances are reported in fund financial statements, certain

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

eliminations are made in the preparation of the government-wide financial statements. Any residual balances outstanding between governmental activities and business-type activities are reported in the governmental-wide financial statements as “internal balances”.

Transactions Between Funds

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of Governmental Funds.

Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Infrastructure such as streets, traffic signals and signs are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the estimated useful lives.

The assets are valued at historical cost when available and estimated historical cost where actual invoices or budgetary data was unavailable. Donated capital assets are reported at their estimated fair market value on the date received. All retirements have been recorded by eliminating the net carrying values.

Infrastructure assets include roads, bridges, underground pipe (other than related to independently owned utilities), traffic signals, etc. These infrastructure assets are likely to be the largest asset class of the Town. The Town has not retroactively recorded infrastructure.

Estimated useful lives are as follows:

Buildings and improvements	20 - 50 years
Infrastructure	50 - 100 years
Machinery and equipment	3 - 50 years
Vehicles	3 - 25 years

Long-term Obligations

The accounting treatment of long-term obligations depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

All long-term obligations to be repaid from governmental and business-type resources are reported as liabilities in government-wide statements. The long-term obligations consist of accrued compensated absences and net pension liability.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary funds is the same in the fund statements as it is in the government-wide statements.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Vermont Municipal Employees' Retirement System (VMERS) Plan and additions to/deductions from the VMERS Plan's fiduciary net position have been determined on the same basis as they are reported by the VMERS Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Net Position

Net position represents the difference between all other elements in a statement of financial position. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for those assets and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on its use either through enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or restricted net position.

Fund Balance

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components - nonspendable, restricted, committed, assigned and unassigned.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Nonspendable - This includes amounts that cannot be spent either because they are not in spendable form or because they are legally or contractually required to be maintained intact.

Restricted - This includes amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors or the laws or regulations of other governments.

Committed - This includes amounts that can be used only for specific purposes determined by a formal action of the inhabitants of the Town. The inhabitants of the Town through Town meetings are the highest level of decision-making authority of the Town. Commitments may be established, modified or rescinded only through a Town meeting vote.

Assigned - This includes amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. The authority for assigning fund balance is given annually by vote of the taxpayers and is given through the Charter and is expressed by the Selectboard.

Unassigned - This includes all other spendable amounts. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds and finally unassigned funds, as needed, unless the Town meeting vote has provided otherwise in its commitment or assignment actions.

Deferred Outflows and Inflows of Resources

In addition to assets, the statement of financial position and/or balance sheet will at times report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town currently has one type of this item, deferred outflows related to pensions. This item is reported in the statement of net position.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

In addition to liabilities, the statement of financial position and or balance sheet will at times report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Deferred tax revenues, which arises only under a modified accrual basis of accounting, qualifies for reporting in this category. Accordingly, this item is reported in the governmental funds balance sheet. Prepaid taxes also qualify for reporting in this category. This item is reported in both the statements of net position and governmental funds balance sheet. Deferred inflows related to pensions qualify for reporting in this category as well. This item is reported only in the statement of net position. All items in this category are deferred and recognized as an inflow of resources in the period that the amounts become available.

Revenue Recognition - Property Taxes - Modified Accrual Basis

The Town's property tax for the current year was levied on April 12, 2021 on the assessed value listed as of April 1, annually, for all real property located in the Town. Taxes were due in two installments on September 1, 2021 and February 1, 2022. Interest accrues at 1% per month until 3 months following the final payment at which point 1½% per month for each month thereafter. An 8% penalty fee is added to the entire unpaid principal tax balance after February 1, 2022.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. The remaining receivables have been recorded as deferred revenues.

Program Revenues

Program revenues include all directly related income items applicable to a particular program (charges to customers or applicants for goods, services or privileges provided; operating or capital grants and contributions, including special assessments).

Encumbrance Accounting

Encumbrances are not liabilities and, therefore, are not recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end. The Town does not utilize encumbrance accounting for its general fund.

and disclosure of contingent items as of the date of the financial statements and the

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates

During the preparation of the Town’s financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets, liabilities reported amounts of revenues and expenses/expenditures during the reporting period. Actual results may differ from these estimates.

NOTE 2 - DEPOSITS AND INVESTMENTS

State statutes require that all investments made by the Town consider the safe and sound investment of principal and preservation of capital in the overall portfolio, maintenance of sufficient liquidity to meet day-to-day operations and other cash requirements and maximization of income, within established investment risk guidelines, with consistent cash flows throughout the budgetary cycle. These investment policies apply to all Town funds.

Deposits:

Custodial credit risk for deposits is the risk that, in the event of a failure of a depository financial institution, the Town will not be able to recover its deposits. The Town does have a policy covering custodial credit risk for deposits. The Town maintains deposits in qualifying financial institutions that are a member of the FDIC or NCUSIF as defined in Title 30-A, Section 5706 of the Vermont Revised Statutes.

At June 30, 2022, the Town’s cash and cash equivalents balances amounting to \$1,813,751 were comprised of deposits of \$1,853,058. Bank deposits and cash equivalents are adjusted primarily by outstanding checks and deposits in transit to reconcile to the Town’s cash and cash equivalents balance. Of these deposits, \$520,289 was fully insured by federal depository insurance and consequently was not exposed to custodial credit risk, \$179,144 was collateralized with securities held by the financial institution in the Town’s name and \$1,153,625 was collateralized with securities held by the financial institution but not in the Town’s name.

<u>Account Type</u>	<u>Bank Balance</u>
Checking accounts	<u><u>\$ 1,853,058</u></u>

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Investments:

Custodial credit risk for investments is that, in the event of failure of the counterparty, the Town will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. Currently, the Town does have a policy for custodial credit risk for investments. The Town seeks to minimize custodial credit risk by doing business with authorized institutions, depositories and brokers/dealers.

Interest rate risk - is the risk that changes in interest rates will adversely affect the fair value of an investment. The Town does have a formal investment policy that mitigates interest rate risk by limiting investment maturities as a means of managing its exposure to fair value losses arising from fluctuations in interest rates. Certificates of deposit held with local financial institutions for \$82,208 are excluded from interest rate risk as these investments are considered held to maturity and are therefore not measured at fair value.

The Town's investments in certificates of deposit in the amount of \$82,208 were fully insured by federal depository insurance and consequently were not exposed to custodial credit risk.

Credit risk - Statutes for the State of Vermont authorize the Town to invest in obligations of the U.S. Treasury, agencies and instrumentalities, other states and Canada, provided such securities are rated within the three highest grades by an approved rating service of the State of Vermont, corporate stocks and bonds within statutory limits, financial institutions, mutual funds and repurchase agreements. The Town does have an investment policy on credit risk. The Town mitigates this risk by limiting investments to authorized types of securities, using qualified financial institutions authorized by the finance committee and diversifying the investment portfolio to meet the Town's current and future cash flow needs. Generally, the Town invests excess funds in cash management accounts and various insured certificates of deposit.

TOWN OF PLYMOUTH, VERMONT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 3 - INTERFUND RECEIVABLES AND PAYABLES

Interfund balances at June 30, 2022 consisted of the following individual fund receivables and payables:

	<u>Receivables (Due From)</u>	<u>Payables (Due To)</u>
Major funds:		
General fund	\$ 52,219	\$ 622,717
Highway and building fund	277,883	-
Nonmajor funds:		
Special revenue funds	185,118	52,219
Capital projects funds	159,716	-
	<u>\$ 674,936</u>	<u>\$ 674,936</u>

The result of amounts owed between funds are considered to be in the course of normal operations by the Town. Reconciliation of the amounts owed between funds may or may not be expected to be repaid within one year in their entirety due to the recurring nature of these transactions during operations.

NOTE 4 - INTERFUND TRANSFERS

Interfund transfers at June 30, 2022 consisted of the following:

	<u>Transfers From</u>	<u>Transfers To</u>
Major funds:		
General fund	\$ 155,000	\$ -
Highway and building fund	-	130,000
Nonmajor funds:		
Capital projects funds	-	25,000
	<u>\$ 155,000</u>	<u>\$ 155,000</u>

Interfund transfers are the results of legally authorized activity and are considered to be in the course of normal operations.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 5 - CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended June 30, 2022:

	Balance 7/1/21	Additions	Disposals	Balance 6/30/22
Non-depreciated assets:				
Land	\$ 153,000	\$ -	\$ -	\$ 153,000
Construction in progress	-	72,700	-	72,700
	<u>153,000</u>	<u>72,700</u>	<u>-</u>	<u>225,700</u>
Depreciated assets:				
Buildings and improvements	2,619,438	-	-	2,619,438
Equipment	226,000	180,757	-	406,757
Vehicles	643,149	221,795	-	864,944
Infrastructure	-	26,762	-	26,762
	<u>3,488,587</u>	<u>429,314</u>	<u>-</u>	<u>3,917,901</u>
Less accumulated depreciation:	<u>(2,120,672)</u>	<u>(171,394)</u>	<u>-</u>	<u>(2,292,066)</u>
Net depreciated assets	<u>1,367,915</u>	<u>257,920</u>	<u>-</u>	<u>1,625,835</u>
Net capital assets	<u>\$ 1,520,915</u>	<u>\$ 330,620</u>	<u>\$ -</u>	<u>\$ 1,851,535</u>
Current year depreciation:				
General government				\$ 133,830
Public works				37,564
Total depreciation expense				<u>\$ 171,394</u>

NOTE 6 - OTHER LONG-TERM OBLIGATIONS

The following is a summary of changes in long-term debt for the year ended June 30, 2022:

	Balance 7/1/21	Additions	Deletions	Balance 6/30/22	Current Year Portion
Accrued compensated absences	\$ 4,594	\$ -	\$ (2,276)	\$ 2,318	\$ 116
Net pension liability	140,423	16,257	(75,132)	81,548	-
Totals	<u>\$ 145,017</u>	<u>\$ 16,257</u>	<u>\$ (77,408)</u>	<u>\$ 83,866</u>	<u>\$ 116</u>

Please see Notes 7 and 14 for detailed information on each of the other long-term obligations.

TOWN OF PLYMOUTH, VERMONT
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2022

NOTE 7 - ACCRUED COMPENSATED ABSENCES

The Town’s policies regarding vacation and sick time permits employees to accumulate earned but unused vacation and sick leave. The liability for these compensated absences is recorded as long-term obligations in the government-wide financial statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources, while the proprietary funds report the liability as it is incurred. As of June 30, 2022, the Town’s liability for compensated absences is \$2,318.

NOTE 8 - OPERATING LEASES

The Town leases a Savin copier. The term of the lease is for 60 months or a 5 year period expiring December of 2023. Monthly payments including interest are \$148.

\$ 2,655

The future annual payments for the operating lease for the years ending June 30 are as follows:

2023	\$ 1,770
2024	<u>885</u>
	<u>\$ 2,655</u>

NOTE 9 - NONSPENDABLE FUND BALANCE

At June 30, 2022, the Town had the following nonspendable fund balance:

Nonmajor permanent funds (Schedule I)	<u>\$ 97,805</u>
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NOTE 10 - RESTRICTED NET POSITION

At June 30, 2022, the Town had the following restricted net position:

Highway and building fund	\$ 298,172
Nonmajor special revenue funds (Schedule E)	83,678
Nonmajor permanent funds (Schedule I):	
Public funds - nonspendable principal	97,805
Cemetery fund	40,961
Public funds	<u>39,160</u>
	<u>\$ 559,776</u>

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 11 - NET INVESTMENT IN CAPITAL ASSETS

The following is the calculation of the net investment in capital assets for the Town at June 30, 2022:

Invested in capital assets	\$ 4,143,601
Accumulated depreciation	<u>(2,292,066)</u>
	<u><u>\$ 1,851,535</u></u>

NOTE 12 - RESTRICTED FUND BALANCES

At June 30, 2022, the Town had the following restricted fund balances:

Highway and building fund	\$ 298,172
Nonmajor special revenue funds (Schedule E)	83,678
Nonmajor permanent funds (Schedule I)	<u>80,121</u>
	<u><u>\$ 461,971</u></u>

NOTE 13 - ASSIGNED FUND BALANCES

At June 30, 2022, the Town had the following assigned fund balances:

Nonmajor special revenue funds (Schedule E)	\$ 166,881
Nonmajor capital projects funds (Schedule G)	<u>159,716</u>
	<u><u>\$ 326,597</u></u>

NOTE 14 - DEFINED BENEFIT PENSION PLAN

VERMONT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

Plan Description

The Vermont Municipal Employees' Retirement System (VMERS) is a cost sharing, multi-employer defined benefit pension plan that is administered by the State Treasurer and its Board of Trustees. The plan was established effective July 1, 1975 and is governed by Title 24, V.S.A. Chapter 125. It is designed for persons employed on a regular basis by a school district or by a supervisory union for no fewer than 1,040 hours in a year and for no fewer than 30 hours a week for the school year, as defined in 16 V.S.A. § 1071 or for no fewer than 1,040 hours in a year and for no fewer than 24 hours a week year-round; provided, however, that if a person who was employed on a regular basis by a school district as either a special education or transportation employee and who was transferred to and is working in a supervisory union in the same capacity

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 14 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

pursuant to 16 V.S.A. § 261a(a)(6) or (8)(E) and if that person is also employed on a regular basis by a school district within the supervisory union, then the person is an "employee" if these criteria are met by the combined hours worked for the supervisory union and school district. The term shall also mean persons employed on a regular basis by a municipality other than a school district for no fewer than 1,040 hours in a year and for no fewer than 24 hours per week, including persons employed in a library at least one-half of whose operating expenses are met by municipal funding. For the year ended June 30, 2020 (the most recent data available), the retirement system consisted of 15,548 participating members.

The general administration and responsibility for formulating administrative policy and procedures of the Retirement System for its members and their beneficiaries is vested in the Board of Trustees consisting of five members. They are the State Treasurer, two employee representatives elected by the membership of the system and two employer representatives - one elected by the governing bodies of participating employers of the system and one selected by the Governor from a list of four nominees. The list of four nominees is jointly submitted by the Vermont League of Cities and Schools and the Vermont School Boards Association.

All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC) and years of creditable service. VMERS does not issue stand-alone financial reports, but instead are included as part of the State of Vermont's Comprehensive Annual Financial Report. The Annual Report may be viewed on the State's Department of Finance and Management website at: [Annual Comprehensive Financial Report | Department of Finance and Management \(vermont.gov\)](#).

Benefits Provided

The pension plan is divided into four membership groups:

- Group A - general employees whose legislative bodies have not elected to become a member of Group B or Group C
- Groups B and C - general employees whose legislative bodies have elected to become members of Group B or Group C
- Group D - sworn police officers, firefighters and emergency medical personnel

The Town participates in Group B. Benefits available to each group are based on average final compensation (AFC) and years of creditable service and are summarized below:

TOWN OF PLYMOUTH, VERMONT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 14 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

VMERS	Group A	Group B	Group C	Group D
Normal service retirement eligibility	Age 65 with 5 years of service or age 55 with 35 years of service	Age 62 with 5 years of service or age 55 with 30 years of service	Age 55 with 5 years of service	Age 55 with 5 years of service
Average Final Compensation (AFC)	Highest 5 consecutive years	Highest 3 consecutive years	Highest 3 consecutive years	Highest 2 consecutive years
Benefit formula - Normal Service Retirement (no reduction)	1.4% x creditable service x AFC	1.7% x creditable service x AFC + previous service; 1.4% x Group A service x AFC	2.5% x creditable service x AFC + previous service; 1.4% x Group A service x AFC; 1.7% x Group B x AFC	2.5% x creditable service x AFC + previous service; 1.4% x Group A service x AFC; 1.7% x Group B x AFC; 2.5% x Group C service x AFC
Maximum Benefit Payable	60% of AFC	60% of AFC	50% of AFC	50% of AFC
Post-Retirement COLA	50% of CPI, up to 2% per year	50% of CPI, up to 3% per year	50% of CPI, up to 3% per year	50% of CPI, up to 3% per year
Early Retirement Eligibility	Age 55 with 5 years of service	Age 55 with 5 years of service	N/A	Age 50 with 20 years of service
Early Retirement Reduction	6% per year from age 65 **	6% per year from age 62 **	N/A	No reduction

** - A special early retirement factor of 3% per year only for municipal police officers who have attained age 60

TOWN OF PLYMOUTH, VERMONT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 14 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

Members of all groups may qualify for vested deferred allowance, disability allowances and death benefit allowance subject to meeting various eligibility requirements. Benefits are based on AFC and service.

Contributions

Title 24 VSA Chapter 125 of Vermont Statutes grants the authority to the Retirement Board to annually review the amount of municipalities' contributions as recommended by the actuary of the retirement system in order to achieve and preserve the financial integrity of the fund and to certify the rates of contributions payable by employers. The Board of Trustees also certifies the rates of contribution payable by employees. Contribution rates for each group as of July 1, 2021 are as follows:

VMERS	Group A	Group B	Group C	Group D
Employee Contributions	3.250% of gross salary	5.625% of gross salary	10.750% of gross salary	12.100% of gross salary
Employer Contributions	4.750% of gross salary	6.250% of gross salary	8.000% of gross salary	10.600% of gross salary

Employee contributions are withheld pre-income tax by the Town and are remitted to the State of Vermont. Such withholdings for the year ended June 30, 2022 totaled \$9,021. The Town contributed \$10,023 for the year ended June 30, 2022. The Town's total payroll for the year ended June 30, 2022 for all employees covered under this plan was \$160,367.

Pension Liabilities

At June 30, 2022, the Town reported a liability of \$81,458 for its proportionate share of the net pension liabilities for each plan. The net pension liabilities were measured as of June 30, 2021 and the total pension liabilities used to calculate the net pension liabilities was determined by an actuarial valuation as of June 30, 2020. The Town's proportion of the net pension liabilities were based on a projection of the Town's long-term share of contributions to each pension plan relative to the projected contributions of all participating towns, actuarially determined.

At June 30, 2021, the Town's proportion was 0.05541% for VMERS, which was a decrease of 0.00010% from its proportion measured as of June 30, 2020 for VMERS.

TOWN OF PLYMOUTH, VERMONT

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 14 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2022, the Town recognized pension **Error! Not a valid link.** of \$6,234 for the VMERS plan. At June 30, 2022, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>VMERS</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 15,199	\$ -
Changes of assumptions	12,890	-
Net difference between projected and actual earnings on pension plan investments	-	48,083
Changes in proportion and differences between contributions and proportionate share of contributions	951	1,640
Contributions subsequent to the measurement date	<u>10,023</u>	<u>-</u>
Total	<u>\$ 39,063</u>	<u>\$ 49,723</u>

\$10,023 reported as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

	<u>VMERS</u>
Plan year ended June 30:	
2022	\$ (579)
2023	(2,264)
2024	(4,816)
2025	(13,024)
2026	-
Thereafter	-

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 14 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

Significant Actuarial Assumptions and Methods

The total pension liability for the June 30, 2021 measurement date was determined by rolling forward the total pension liability as of June 30, 2020 to June 30, 2021. The total pension liability was calculated using the following actuarial assumptions:

Investment Rate of Return: 7.00%, net of pension plan investment expense, including inflation.

Inflation: 2.30%

Salary Increases: Varying, service-based rates from 0-10 years of service, then a single rate of 4.50% (includes assumed inflation rate of 2.30%) for all subsequent years.

Deaths After Retirement: Mortality rates for pre-retirement, healthy retirees and disabled retirees in the VMERS plan for Groups A, B, C and D were based on historical and current demographic data, adjusted to reflect health characteristics of the underlying groups and estimated future experience and professional judgment. The mortality tables were then adjusted to future years using the generational projection to reflect future mortality improvement between the measurement date and those years.

Pre-Retirement:

- Groups A/B/C - 40% PubG-2010 General Employee Amount-Weighted below-median and 60% of PubG-2010 General Employee Amount-Weighted, with generational projection using Scale MP-2019.
- Group D - PubG-2010 General Employee Amount-Weighted above-median, with generational projection using scale MP-2019.

Healthy Post-Retirement - Retirees:

- Groups A/B/C - 104% of 40% PubG-2010 General Healthy Retiree Amount-Weighted below-median and 60% of PubG-2010 General Healthy Retiree Amount-Weighted, with generational projection using scale MP-2019.
- Group D - PubG-2010 General Healthy Retiree Amount-Weighted, with generational projection using scale MP-2019.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 14 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

Disabled Post-Retirement:

- All Groups - PubNS-2010 Non-Safety Disabled Retiree Amount-Weighted Mortality Table with generational projection using Scale MP-2019.

Inactive Members: Valuation liability equals 100% of accumulated contributions. Inactive who are vested immediately become Deferred Members and the liabilities for all Deferred Members are based on the accrued benefit.

Future Administrative Expenses: An expense adjustment based on actual expenses for the previous year is reflected in the development of recommended employer contribution levels.

Unknown Data for Participants: The same as those exhibited by participants with similar known characteristics. If not specified, participants are assumed to be male.

Percent Married: 85% of male members and 50% of female members are assumed to be married.

Spouse's Age: Husbands are assumed to be three years older than their wives.

Cost-of-Living Adjustments: Assumed to occur on January 1 following one year of retirement at the rate of 1.10% per annum for Group A members and 1.20% per annum for Groups B, C and D members (beginning at Normal Retirement eligibility age for members who elect reduced early retirement, at age 62 for members of Group A, B and D who receive a disability retirement benefit and at age 55 for members of Group C who receive a disability retirement benefit). The January 1, 2021, COLA is 0.40% for all groups. The January 1, 2022 COLA is 2.00% for Group A members and 2.30% for Group B, C and D members.

Actuarial Cost Method: The Entry Age Actuarial Cost Method is used. Entry age is the age at date of employment, or, if date is unknown, current age minus years of service. Normal Cost and Accrued Actuarial Liability are calculated on an individual basis and are allocated by salary, with Normal Cost determined using the plan of benefits applicable to each participant.

A smoothing *asset valuation method* was used for funding purposes in the VMERS plan, under which the value of assets for actuarial purposes equals market value less a five-year phase-in of the differences between actual and assumed investment return. Then value of assets for actuarial purposes may not differ from the market value of assets by more than 20%.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 14 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

The *long-term expected rate of return* on plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and inflation) developed for each major asset class. These best estimate ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic rates of return for each major asset class included in the target asset allocation as of June 30, 2021 are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Passive Global Equities	24.00%	5.05%
Active Global Equities	5.00%	5.05%
US Equity - Large Cap	4.00%	4.00%
US Equity - Small/Mid Cap	3.00%	4.50%
Non-US Developed Market Equities	7.00%	5.50%
Emerging Markets Debt	4.00%	3.00%
Core Bonds	19.00%	0.00%
Private and Alternative Credit	10.00%	4.75%
US TIPS	3.00%	-0.50%
Core Real Estate	4.00%	3.75%
Non-Core Real Estate	4.00%	5.75%
Private Equity	10.00%	6.75%
Infrastructure/Farmland	3.00%	4.25%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% for the VMERS plan. The projection of cash flows used to determine the discount rate assumed that contributions will continue to be made in accordance with the current funding policy which exceeds the actuarially determined contribution rate. Based on these assumptions, the fiduciary net position was projected to be available to make all projected future benefit payments to current System members. The assumed discount rate has been determined in accordance with the method prescribed by GASB 68.

TOWN OF PLYMOUTH, VERMONT
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2022

NOTE 14 - DEFINED BENEFIT PENSION PLAN (CONTINUED)

Sensitivity of the Town’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town’s proportionate share of the net pension liability calculated using the discount rate of 7.00% for the VMERS plan, as well as what the Town’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.00%) or 1 percentage point higher (8.00%) than the current rate:

	1% Decrease	Discount Rate	1% Increase
<u>VMERS:</u>			
Discount rate	6.00%	7.00%	8.00%
Town's proportionate share of the net pension liability	\$ 161,184	\$ 81,548	\$ 16,064

Pension Plan Fiduciary Net Position

The schedule of employer allocations and schedule of pension amounts by employer are prepared on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles. The schedules present amounts that are elements of the financial statements of VMERS or their participating employers. VMERS does not issue stand-alone financial reports, but instead are included as part of the State of Vermont’s Comprehensive Annual Financial Report. The Annual Report can be viewed on the State’s Department of Finance and Management website at: Annual Comprehensive Financial Report | Department of Finance and Management (vermont.gov).

NOTE 15 - DEFICIT FUND BALANCE

At June 30, 2022, the Town had the following deficit fund balance:

Renovation project	<u>\$ 52,219</u>
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NOTE 16 - EXPENDITURES OVER APPROPRIATIONS

The Town was noncompliant with the legally adopted budget, overspending the entire allowed appropriation of \$1,579,709 by \$19,729 at June 30, 2022.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 17 - CONTINGENCIES

With regard to pending legal claims or any unasserted claims, it is not feasible at this time to predict or determine their outcome. Management believes, however, that settlement amounts, if any, will not have a material adverse effect on the Town's financial position.

The Town participates in various intergovernmental grant programs which may be subject to future program compliance audits by the grantors or their representatives. Accordingly, the Town's compliance with applicable grant requirement may be established at some future date. The amount, if any, of any liabilities arising from the disallowance of expenditures or ineligibility of grant revenues cannot be determined at this time.

NOTE 18 - RISK MANAGEMENT

The Town is exposed to various risks of loss related to limited torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters for which the Town carries commercial insurance. There have been no significant reductions in coverage from the prior year. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town.

In addition, the Town is a member of the Vermont League of Cities and Towns (VLCT). The VLCT has set up three insurance trusts; the Property and Casualty Intermunicipal Fund, Inc. (PACIF) for multi-line insurance; the Vermont League of Cities and Towns Health Trust (VLCTHT) for health, life and disability coverage and the Vermont League of Cities and Towns Unemployment Trust, Inc. (VLCTUT) for unemployment compensation. PACIF, VLCTHT and VLCTUT are nonprofit corporations formed to provide insurance and risk management programs for Vermont cities and towns and is owned by the participating members. The Trusts are not licensed insurance carriers and members are not protected by the Vermont Insurance Guaranty Association.

To provide insurance coverage, PACIF has established a self-funded insurance trust. It provides extensive coverage for losses to member municipalities for property damage, auto accidents, injured employees, public official liability and employment practices liability, members gain additional benefits from PACIF's unique public safety and risk management programs as well as dedicated in-house claims adjusters. In the event that total contributions assessed to and made by all members result in an actual or projected financial deficit and PACIF is unable to meet its required obligations, the Program will be terminated with each member assessed their proportionate share of the deficit.

TOWN OF PLYMOUTH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

NOTE 18 - RISK MANAGEMENT (CONTINUED)

To provide insurance coverage, VLCTHT has established a self-funded fully insured program in conjunction with Blue Cross and Blue Shield (BCBS). A portion of member contributions is used to purchase reinsurance and to fund a reserve required by the reinsurance. Benefits available include dental insurance, flexible spending accounts, life insurance, disability insurance and long-term care insurance. Contributions in excess of claims requirements, reserve fund requirements, reinsurance and administrative costs are returned to participants. The pooling agreement does not permit the pool to make additional assessments to its members.

To provide unemployment coverage, VLCTUT has established a separate trust of funds from member contributions to pay administrative costs, unemployment claims and provides excess reinsurance protection. Contributions are based on payroll expense and the previous two-year unemployment compensation experience. In the event that total contributions assessed to and made by all members result in an actual or projected financial deficit and VLCTUT is unable to meet its required obligations, the Program will be terminated with each member assessed their proportionate share of the deficit.

NOTE 19 - COMPARATIVE DATA/RECLASSIFICATIONS

Comparative total data for the prior year have been presented in selected sections of the accompanying financial statements in order to provide an understanding of the changes in the Town's financial position and operations. Also, certain amounts presented in the prior year's data have been reclassified to be consistent with the current year's presentation.

NOTE 20 - RELATED PARTIES

The Town contracts with two vendors that are related to the road foreman, A.B.L.E. Waste Management and Michael's Excavation. For the year ended June 30, 2022, the Town paid A.B.L.E. Waste Management \$58,842 and Michael's Excavation was paid \$26,700. A selectboard member who left the board in April owns a company, Curtis Hollow Construction, which was paid \$21,950 for the year ended June 30, 2022.

Required Supplementary Information

Required supplementary information includes financial information and disclosures that are required by the Governmental Accounting Standards Board but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund
- Schedule of Proportionate Share of the Net Pension Liability
- Schedule of Contributions
- Notes to Required Supplementary Information

TOWN OF PLYMOUTH, VERMONT

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
 BUDGET AND ACTUAL - GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual Amounts	Variance
	Original	Final		Positive (Negative)
Budgetary Fund Balance, July 1	\$ 1,264,665	\$ 1,264,665	\$ 1,264,665	\$ -
Resources (Inflows):				
Property taxes	1,133,509	1,133,509	972,200	(161,309)
Intergovernmental	215,000	215,000	270,369	55,369
Permits and licenses	129,050	129,050	212,730	83,680
Interest income	2,000	2,000	1,272	(728)
Other revenue	100,150	100,150	4,026	(96,124)
Amounts Available for Appropriation	<u>2,844,374</u>	<u>2,844,374</u>	<u>2,725,262</u>	<u>(119,112)</u>
Charges to Appropriations (Outflows):				
General government	548,375	548,375	605,821	(57,446)
Public safety	245,700	245,700	341,692	(95,992)
Public works	748,856	748,856	509,481	239,375
Community development	11,778	11,778	12,105	(327)
Transfers to other funds	25,000	25,000	155,000	(130,000)
Total Charges to Appropriations	<u>1,579,709</u>	<u>1,579,709</u>	<u>1,624,099</u>	<u>(44,390)</u>
Budgetary Fund Balance, June 30	<u>\$ 1,264,665</u>	<u>\$ 1,264,665</u>	<u>\$ 1,101,163</u>	<u>\$ (163,502)</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
LAST 10 FISCAL YEARS*

	2022	2021	2020	2019	2018	2017	2016	2015
<u>VMERS:</u>								
Proportion of the net pension liability	0.06%	0.06%	0.05%	0.06%	0.06%	0.07%	0.07%	0.07%
Proportionate share of the net pension liability	\$ 81,548	\$ 140,423	\$ 94,261	\$ 81,080	\$ 71,321	\$ 88,764	\$ 57,468	\$ 6,652
Covered payroll	\$ 205,311	\$ 200,072	\$ 185,578	\$ 183,550	\$ 174,793	\$ 189,455	\$ 170,945	\$ 175,018
Proportionate share of the net pension liability as a percentage of its covered payroll	39.72%	70.19%	50.79%	44.17%	40.80%	46.85%	33.62%	3.80%
Plan fiduciary net position as a percentage of the total pension liability	86.29%	74.52%	80.35%	82.60%	83.64%	80.95%	87.42%	98.32%

* The amounts presented for each fiscal year were determined as of June 30 and are for those years for which information is available.

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

SCHEDULE OF CONTRIBUTIONS
LAST 10 FISCAL YEARS*

	2022	2021	2020	2019	2018	2017	2016	2015	2014
<u>VMERS:</u>									
Contractually required contribution	\$ 10,023	\$ 12,319	\$ 11,504	\$ 10,439	\$ 10,095	\$ 9,614	\$ 10,420	\$ 9,402	\$ 9,626
Contributions in relation to the contractually required contribution	<u>(10,023)</u>	<u>(12,319)</u>	<u>(11,504)</u>	<u>(10,439)</u>	<u>(10,095)</u>	<u>(9,614)</u>	<u>(10,420)</u>	<u>(9,402)</u>	<u>(9,626)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 160,367	\$ 205,311	\$ 200,072	\$ 185,578	\$ 183,550	\$ 174,793	\$ 189,455	\$ 170,945	\$ 175,018
Contributions as a percentage of covered payroll	6.25%	6.00%	5.75%	5.63%	5.50%	5.50%	5.50%	5.50%	5.50%

* The amounts presented for each fiscal year were determined for those years for which information is available.

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2022

Changes of Assumptions

VMERS Pension Plan:

There have been no changes in actuarial assumptions since the last measurement date.

See accompanying independent auditor's report and notes to financial statements.

Other Supplementary Information

Other supplementary information includes financial statements not required by the Governmental Accounting Standards Board, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

- Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues
- Schedule of Departmental Operations - General Fund
- Combining Balance Sheet - Nonmajor Governmental Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds
- Combining Balance Sheet - Nonmajor Special Revenue Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Special Revenue Funds
- Combining Balance Sheet - Nonmajor Capital Projects Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Capital Projects Funds
- Combining Balance Sheet - Nonmajor Permanent Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Permanent Funds
- Schedule of General Capital Assets by Function
- Schedule of Changes in General Capital Assets by Function

TOWN OF PLYMOUTH, VERMONT

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
 BUDGET AND ACTUAL - GENERAL FUND REVENUES
 FOR THE YEAR ENDED JUNE 30, 2022

	Original Budget	Final Budget	Actual Amounts	Variance Positive (Negative)
Resources (Inflows):				
Property taxes:				
Current real property taxes	\$ 1,023,509	1,023,509	\$ 947,567	\$ (75,942)
Penalties and interest	110,000	110,000	24,633	(85,367)
Intergovernmental revenues:				
State aid to highways	115,000	115,000	82,707	(32,293)
State pilot program	100,000	100,000	129,607	29,607
Other intergovernmental revenue	-	-	58,055	58,055
Permits and licenses:				
Dog licenses	300	300	-	(300)
Liquor licenses	250	250	230	(20)
Marriage licenses	-	-	(200)	(200)
Clerk fees	21,000	21,000	26,464	5,464
Debt collector fees	-	-	77,020	77,020
ZBA fees	2,500	2,500	8,315	5,815
Local fines	105,000	105,000	100,701	(4,299)
Public works	-	-	200	200
Investment income	2,000	2,000	1,272	(728)
Other income:				
Other income	100,150	100,150	4,026	(96,124)
Amounts Available for Appropriation	<u>\$ 1,579,709</u>	<u>\$ 1,579,709</u>	<u>\$ 1,460,597</u>	<u>\$ (119,112)</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2022

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive (Negative)
General government:					
Administration	\$ 285,500	\$ -	\$ 285,500	\$ 276,482	\$ 9,018
Town clerk/treasurer	43,000	-	43,000	38,174	4,826
Assistant town clerk	21,400	-	21,400	37,168	(15,768)
BCA appeals	500	-	500	53	447
Auditors	12,000	-	12,000	8,550	3,450
Selectmen	1,800	-	1,800	1,800	-
Trustee/public funds	35,800	-	35,800	-	35,800
Listers	30,000	-	30,000	33,703	(3,703)
Municipal building	62,775	-	62,775	88,384	(25,609)
Office expenses	51,900	-	51,900	104,089	(52,189)
Other	3,700	-	3,700	17,418	(13,718)
Totals	<u>548,375</u>	<u>-</u>	<u>548,375</u>	<u>605,821</u>	<u>(57,446)</u>
Public safety:					
Law enforcement	180,000	-	180,000	273,222	(93,222)
Ambulance	32,000	-	32,000	19,630	12,370
Fire	33,700	-	33,700	48,840	(15,140)
Totals	<u>245,700</u>	<u>-</u>	<u>245,700</u>	<u>341,692</u>	<u>(95,992)</u>
Public works:					
Garage operations	79,000	-	79,000	72,482	6,518
Summer maintenance	289,501	-	289,501	219,386	70,115
Winter maintenance	128,979	-	128,979	75,238	53,741
Winter sand	207,698	-	207,698	140,035	67,663
Bridges	43,678	-	43,678	2,340	41,338
Totals	<u>748,856</u>	<u>-</u>	<u>748,856</u>	<u>509,481</u>	<u>239,375</u>
Community development:					
Appropriations	11,778	-	11,778	12,105	(327)
Totals	<u>11,778</u>	<u>-</u>	<u>11,778</u>	<u>12,105</u>	<u>(327)</u>
Transfers to other funds	<u>25,000</u>	<u>-</u>	<u>25,000</u>	<u>155,000</u>	<u>(130,000)</u>
TOTAL DEPARTMENTAL OPERATIONS	<u>\$ 1,579,709</u>	<u>\$ -</u>	<u>\$ 1,579,709</u>	<u>\$ 1,624,099</u>	<u>\$ (44,390)</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2022

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 65,718	\$ -	\$ 95,718	\$ 161,436
Investments	-	-	82,208	82,208
Due from other funds	185,118	159,716	-	344,834
TOTAL ASSETS	\$ 250,836	\$ 159,716	\$ 177,926	\$ 588,478
LIABILITIES				
Accounts payable	\$ 277	\$ -	\$ -	\$ 277
Due to other funds	52,219	-	-	52,219
TOTAL LIABILITIES	52,496	-	-	52,496
FUND BALANCES				
Nonspendable	-	-	97,805	97,805
Restricted	83,678	-	80,121	163,799
Committed	-	-	-	-
Assigned	166,881	159,716	-	326,597
Unassigned	(52,219)	-	-	(52,219)
TOTAL FUND BALANCES	198,340	159,716	177,926	535,982
TOTAL LIABILITIES AND FUND BALANCES	\$ 250,836	\$ 159,716	\$ 177,926	\$ 588,478

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Interest income	\$ 11,711	\$ -	\$ 2	\$ 11,713
Other income	95,123	-	20,745	115,868
TOTAL REVENUES	<u>106,834</u>	<u>-</u>	<u>20,747</u>	<u>127,581</u>
EXPENDITURES				
General government	58,846	-	-	58,846
Other	-	20,861	6,617	27,478
TOTAL EXPENDITURES	<u>58,846</u>	<u>20,861</u>	<u>6,617</u>	<u>86,324</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>47,988</u>	<u>(20,861)</u>	<u>14,130</u>	<u>41,257</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	25,000	-	25,000
Transfers (out)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>25,000</u>	<u>-</u>	<u>25,000</u>
NET CHANGE IN FUND BALANCES	47,988	4,139	14,130	66,257
FUND BALANCES - JULY 1	<u>150,352</u>	<u>155,577</u>	<u>163,796</u>	<u>469,725</u>
FUND BALANCES - JUNE 30	<u>\$ 198,340</u>	<u>\$ 159,716</u>	<u>\$ 177,926</u>	<u>\$ 535,982</u>

See accompanying independent auditor's report and notes to financial statements.

Special Revenue Funds

Special revenue funds are established to account for the proceeds of specific revenue sources (other than fiduciary trusts or for major capital projects) that are legally restricted to expenditures for specific purposes.

TOWN OF PLYMOUTH, VERMONT

COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS
JUNE 30, 2022

	Office Equipment	Reappraisal	Record Restoration	ARPA Grant	Renovation Project	Total
ASSETS						
Cash and cash equivalents	\$ -	\$ 65,718	\$ -	\$ -	\$ -	\$ 65,718
Due from other funds	69,475	11,704	20,261	83,678	-	185,118
TOTAL ASSETS	\$ 69,475	\$ 77,422	\$ 20,261	\$ 83,678	\$ -	\$ 250,836
LIABILITIES						
Accounts payable	\$ -	\$ 277	\$ -	\$ -	\$ -	\$ 277
Due to other funds	-	-	-	-	52,219	52,219
TOTAL LIABILITIES	-	277	-	-	52,219	52,496
FUND BALANCES						
Nonspendable	-	-	-	-	-	-
Restricted	-	-	-	83,678	-	83,678
Committed	-	-	-	-	-	-
Assigned	69,475	77,145	20,261	-	-	166,881
Unassigned	-	-	-	-	(52,219)	(52,219)
TOTAL FUND BALANCES	69,475	77,145	20,261	83,678	(52,219)	198,340
TOTAL LIABILITIES AND FUND BALANCES	\$ 69,475	\$ 77,422	\$ 20,261	\$ 83,678	\$ -	\$ 250,836

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2022

	Office Equipment	Reappraisal	Record Restoration	ARPA Grant	Renovation Project	Total
REVENUES						
Interest income	\$ -	\$ 11,711	\$ -	-		\$ 11,711
Other income	4,016	-	1,429	89,678	-	95,123
TOTAL REVENUES	<u>4,016</u>	<u>11,711</u>	<u>1,429</u>	<u>89,678</u>	<u>-</u>	<u>106,834</u>
EXPENDITURES						
Other	-	627	-	6,000	52,219	58,846
TOTAL EXPENDITURES	<u>-</u>	<u>627</u>	<u>-</u>	<u>6,000</u>	<u>52,219</u>	<u>58,846</u>
NET CHANGE IN FUND BALANCES (DEFICITS)	4,016	11,084	1,429	83,678	(52,219)	47,988
FUND BALANCES (DEFICITS) - JULY 1	<u>65,459</u>	<u>66,061</u>	<u>18,832</u>	<u>-</u>	<u>-</u>	<u>150,352</u>
FUND BALANCES (DEFICITS) - JUNE 30	<u>\$ 69,475</u>	<u>\$ 77,145</u>	<u>\$ 20,261</u>	<u>\$ 83,678</u>	<u>\$ (52,219)</u>	<u>\$ 198,340</u>

See accompanying independent auditor's report and notes to financial statements.

Capital Projects Funds

Capital projects funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary or trust funds.

TOWN OF PLYMOUTH, VERMONT

COMBINING BALANCE SHEET - NONMAJOR CAPITAL PROJECTS FUNDS
 JUNE 30, 2022

	<u>Building Maintenance</u>	<u>Total</u>
ASSETS		
Due from other funds	\$ 159,716	\$ 159,716
TOTAL ASSETS	<u>\$ 159,716</u>	<u>\$ 159,716</u>
LIABILITIES		
Accounts payable	\$ -	\$ -
TOTAL LIABILITIES	<u>-</u>	<u>-</u>
FUND BALANCES		
Nonspendable	-	-
Restricted	-	-
Committed	-	-
Assigned	159,716	159,716
Unassigned	-	-
TOTAL FUND BALANCES	<u>159,716</u>	<u>159,716</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 159,716</u>	<u>\$ 159,716</u>

See accompanying independent auditor’s report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDED JUNE 30, 2022

	<u>Building Maintenance</u>	<u>Total</u>
REVENUES		
Intergovernmental	\$ -	\$ -
TOTAL REVENUES	<u>-</u>	<u>-</u>
EXPENDITURES		
Other	20,861	20,861
EXPENDITURES	<u>20,861</u>	<u>20,861</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(20,861)</u>	<u>(20,861)</u>
OTHER FINANCING SOURCES (USES)		
Transfers in	25,000	25,000
Transfers (out)	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>25,000</u>	<u>25,000</u>
NET CHANGE IN FUND BALANCES	4,139	4,139
FUND BALANCES - JULY 1	<u>155,577</u>	<u>155,577</u>
FUND BALANCES - JUNE 30	<u>\$ 159,716</u>	<u>\$ 159,716</u>

See accompanying independent auditor's report and notes to financial statements.

Permanent Funds

Permanent funds are used to account for assets held by the Town of Plymouth, Vermont that are legally restricted and unless otherwise specified, only earnings and not principal, may be used for purposes that benefit the Town or its citizenry. These funds have been established for various purposes including scholarships and the provision and/or maintenance of cemeteries.

TOWN OF PLYMOUTH, VERMONT

COMBINING BALANCE SHEET - NONMAJOR PERMANENT FUNDS
JUNE 30, 2022

	<u>Cemetery</u>	<u>Public Funds</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents	\$ 19,595	\$ 76,123	\$ 95,718
Investments	21,366	60,842	82,208
TOTAL ASSETS	<u>\$ 40,961</u>	<u>\$ 136,965</u>	<u>\$ 177,926</u>
LIABILITIES			
Due to others funds	\$ -	\$ -	\$ -
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Nonspendable	-	97,805	97,805
Restricted	40,961	39,160	80,121
Committed	-	-	-
Assigned	-	-	-
Unassigned	-	-	-
TOTAL FUND BALANCES	<u>40,961</u>	<u>136,965</u>	<u>177,926</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 40,961</u>	<u>\$ 136,965</u>	<u>\$ 177,926</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - NONMAJOR PERMANENT FUNDS
 FOR THE YEAR ENDED JUNE 30, 2022

	<u>Cemetery</u>	<u>Public Funds</u>	<u>Total</u>
REVENUES			
Interest income	\$ 2	\$ -	\$ 2
Other income	20,745	-	20,745
TOTAL REVENUES	<u>20,747</u>	<u>-</u>	<u>20,747</u>
EXPENDITURES			
Other	6,617	-	6,617
TOTAL EXPENDITURES	<u>6,617</u>	<u>-</u>	<u>6,617</u>
NET CHANGE IN FUND BALANCES	14,130	-	14,130
FUND BALANCES - JULY 1	<u>26,831</u>	<u>136,965</u>	<u>163,796</u>
FUND BALANCES - JUNE 30	<u>\$ 40,961</u>	<u>\$ 136,965</u>	<u>\$ 177,926</u>

See accompanying independent auditor's report and notes to financial statements.

General Capital Assets

General capital assets are those assets related to activities reported in the governmental funds. These assets are reported in the governmental activities' column of the government-wide statement of net position.

TOWN OF PLYMOUTH, VERMONT

SCHEDULE OF GENERAL CAPITAL ASSETS BY FUNCTION

JUNE 30, 2022

	Land and Non-depreciable Assets	Buildings, Building and Land Improvements	Fixtures, Equipment and Vehicles	Infrastructure	Total
General government	\$ 225,700	\$ 2,619,438	\$ 10,000	\$ -	\$ 2,855,138
Public safety	-	-	208,600	-	208,600
Public works	-	-	1,053,101	26,762	1,079,863
Total General Capital Assets	225,700	2,619,438	1,271,701	26,762	4,143,601
Less: Accumulated Depreciation	-	(1,558,998)	(733,068)	-	(2,292,066)
Net General Capital Assets	<u>\$ 225,700</u>	<u>\$ 1,060,440</u>	<u>\$ 538,633</u>	<u>\$ 26,762</u>	<u>\$ 1,851,535</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF PLYMOUTH, VERMONT

SCHEDULE OF CHANGES IN GENERAL CAPITAL ASSETS BY FUNCTION
FOR THE YEAR ENDED JUNE 30, 2022

	General Capital Assets 7/1/21	Additions	Deletions	General Capital Assets 6/30/22
General government	\$ 2,782,438	\$ 72,700	\$ -	\$ 2,855,138
Public safety	208,600	-	-	208,600
Public works	650,549	429,314	-	1,079,863
Total General Capital Assets	3,641,587	502,014	-	4,143,601
Less: Accumulated Depreciation	(2,120,672)	(171,394)	-	(2,292,066)
Net General Capital Assets	<u>\$ 1,520,915</u>	<u>\$ 330,620</u>	<u>\$ -</u>	<u>\$ 1,851,535</u>

See accompanying independent auditor's report and notes to financial statements.

Federal Compliance

Federal compliance includes financial information and reports that are required in accordance with Government Auditing Standards and/or the Uniform Guidance in accordance with 2 CFR § 515. Such financial information and reports include:

- Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Selectboard
Town of Plymouth
Plymouth, Vermont

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Plymouth, Vermont as of and for the year ended June 30, 2022 and the related notes to the financial statements, which collectively comprise the Town of Plymouth, Vermont's basic financial statements and have issued our report thereon dated October 21, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Plymouth, Vermont's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Plymouth, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Plymouth, Vermont's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Plymouth, Vermont's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain other matters that we reported to management of the Town of Plymouth, Vermont in a separate letter dated October 21, 2022.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RHR Smith & Company

Buxton, Maine
Vermont Registration No. 092.0000967
October 21, 2022