

TOWN OF PLYMOUTH
Selectboard Minutes
April 3, 2023

Jay Kullman called the meeting to order at 6:00 P.M.

Board members in attendance were Jay Kullman, Rick Kaminski, and Keith Cappellini

Audience members in attendance were David Olster, Al Poirier, Bruce Pauley, Karen Evans, Margo Marrone, Carol Goodwin, and Craig O'Briskie.

Changes to the agenda were stated:

1. Postpone discussion of contracting with CAI Technology to update tax map data, as discussed at the March 13, 2023 meeting.
2. Add presentation of the Local Emergency Plan
3. Update on Short Term Rental ongoing discussions
4. Update on school board representative participation at Selectboard meetings.

Keith hoped to have a response from the school board representatives to keep the public apprised of what is happening in school board meetings. Their meetings are on Monday nights at 6:30. They have participated via Zoom before their meeting begins. The town would like at least a monthly update.

Rick Kaminski said he met with Tom Battista of the Sheriff's department one month ago. The contract is still under review and has not been signed. Keith mentioned a bill before the state legislature regarding a series of possible reforms to the county sheriff system.

Regarding the Town Employee Personnel Policy Revisions, Jay motioned they approve the policy with no changes other than the medical benefits section. Rick Kaminski seconded the motion, all were in favor.

Jay announced the appointment of Angela Kissell to the position of Town Clerk. Angela will begin work on April 17, 2023.

Rick Kaminski stated the final reserve account balances to be used for the building renovation project:

ARPA Funds:	\$130,000
Office Equipment Reserve:	\$30,000
Building Maintenance Reserve:	\$160,000
General Fund:	<u>\$630,000</u>
TOTAL:	\$950,000

Jay Kullman motioned to approve the fund transfers into the Renovation Construction Expense Account. Rick Kaminski seconded the motion. All were in favor.

Rick stated we need a current building appraisal for the USDA funding application. A certified commercial appraisal will cost \$2750.00. Rick Kaminski made a motion to approve the expenditure, Keith Cappellini seconded the motion. All were in favor.

Carol Goodwin asked if the bond funding was still an option to finance the renovation project. The board responded that it is still on the table and they are also looking at interim financing.

Al Poirier presented to the board the Local Emergency Management Plan for approval. The plan will be filed electronically and attached to the minutes.

Al asked to purchase a pail of dehydrated food to store in the Community Center. He stated our regional Red Cross shelter is located in Hartford. Rick made a motion to purchase the dehydrated food for the shelter. Jay seconded the motion. All were in favor.

Regarding the low compliance with the town's Short Term Rental Ordinance, Rick stated there will be 2 mailings going out, one as a general notice, the second to address violations. Drafts of the notices are in the hands of the attorney. Those notices will come back to the Select Board for a public meeting to discuss the changes.

Rick stated the Community Center has requested black out curtains for the windows, so movies can be shown on a regular basis on Sunday afternoons. Lauren Skaskiw asked for \$500.00 to purchase the curtains. Al Poirier asked if they will be fire retardant. Rick will follow up on that. He made a motion to purchase the curtains for the Center. Keith Cappellini seconded the motion. All were in favor.

The audience asked for an update on cell tower coverage for the town. On March 7, 2023 we had a call from SCA Communications, owner of the cell phone tower on Grand View Lodge Rd. Verizon Wireless is ready to utilize that tower.

Keith Cappellini made a motion to approve the minutes of the March 20, 2023 meeting. Rick Kaminski seconded the motion. All were in favor.

Rick Kaminski spoke about the VLCT workers compensation audit. He stated the board will develop a policy for all sub – contractors in order to comply with VLCT insurance requirements. This policy will require an amendment to the Policy and Procedure Handbook.

Karen Evans asked about farmers market vendors needing to provide proof of liability insurance, as they do in neighboring towns. The board felt our small market at the Community Center was just getting started. It might be too soon to make that a requirement.

Rick spoke to the condition of the Billings Bridge, on Billings Road at Hawk. He said the bridge abutments are being undermined. Repair of that bridge is planned for 2024, and will require a fire hydrant to be relocated.

The meeting adjourned at 7:00 P.M.

Respectfully submitted,

Elaine Pauley