

TOWN OF PLYMOUTH  
Selectboard Minutes  
February 6, 2023 @ 6:00 P.M.  
Town of Plymouth Municipal Building

The meeting was called to order by chairman, Jay Kullman, at 6:00 P.M.

In attendance were Selectmen Jay Kullman, Rick Kaminski, and Keith Cappellini

Also in attendance were Mike Scomillio, Bruce Pauley, Craig O'Briskie, Tyler Trombley, Thomas Battista, John Dupont, Steve Radonis, Dave Olster, Kurt Turner, Fran and Angela Kissel.

Changes to the agenda were stated. Rick Kaminski requested to add a few comments at the end of the meeting.

Jay Kullman stated that Dr. Elliott Rubin could not attend tonight's meeting and has requested to be on the agenda for the February 20, 2023 regular meeting.

A Resolution of Project Manager Appointment by the Plymouth Selectboard was read:

"The Selectboard hereby appoints Rick Kaminski as project manager for the Plymouth Municipal Building renovation project.

The project manager is authorized to oversee the building and renovation process from start to finish. This includes applying for permits, coordinating architects, engineers and communicating with contractors in alignment with the specifications accepted by the Selectboard and presented by William Maclay Architects.

The project manager is authorized to approve change orders and agrees to communicate changes to the scope of work and/or project outcomes to the Selectboard as they happen. The full board will have financial oversight of the project and requires regular updates regarding progress and budget tracking."

A VLCT staff attorney stated it is ok for the Selectboard to vote on this resolution. Rick will be doing this work as a volunteer, without compensation. Jay Kullman made a motion to approve the resolution to allow Rick Kaminski to make change orders without going before the selectboard. Keith Cappellini seconded the motion.

The board discussed amending the advertisement currently running in 3 local papers for a town clerk. They discussed setting a salary to be published, considering both part time or full time employment, with a full benefit package available for full time employment of 32 hours or more per week. They also will state that Plymouth residency will no longer be a requirement, if voted by the legal voters at Town Meeting. Online advertising on Okemo Valley TV, and other online help wanted services will be pursued.

The Select Board formerly adopted the Declaration of Inclusion, as voted by the town. It states "The Town of Plymouth condemns racism and welcomes all persons, regardless of race, color, religion, national origin, sex, gender identity or expression, age, disability, or socioeconomic status, and wants everyone to feel safe and welcome in our community.

As a town, we formally condemn all discrimination in all of its forms, commit to fair and equal treatment of everyone in our community, and will strive to ensure all of our actions, policies, and operating procedures reflect this commitment.

The Town of Plymouth has and will continue to be a place where individuals can live freely and express their opinions."

The document was signed by Jay Kullman and Rick Kaminski on January 16, 2023, and will be posted on the town's web-site.

Tom Battista and Tyler Trombley, representing the Windsor County Sheriff's Department addressed the Select Board regarding our contract with them. They asked for a list of objectives from the town for their department to provide services. They spoke to the changes in organization within their department that newly elected Sheriff Tom Ryan is implementing, in an effort to provide better service to our town and the towns surrounding us. Tyler stated their main goal is community policing, emergency response, and a presence in the town, patrolling neighborhoods. Keith Cappellini asked if they could speak about this at town meeting, so more residents can have input regarding the town's objectives. Tyler stated he will come to town meeting.

Rick Kaminski spoke next regarding 2 questions raised at the January 16, 2023 meeting regarding the roof on the municipal building and why the front end loader, used by the road crew is left running when not in use.

Rick stated we do have a pitched roof with standing seam metal roofing. The building renovation will not change the pitch of the existing roof.

Regarding the loader, Rick spoke to the manufacturer, who explained that machine needs to idle 5 – 10 minutes both when starting up and shutting down. On a busy day, when they are loading trucks throughout the day, it is not an efficient use of time to shut the machine down after each load.

Rick also spoke to the wording of the bond article in the last election. He stated the Select Board had no control of how the article was worded on the ballot. It was stated and written, as required by legal counsel.

Fire Chief, Kurt Turner asked about the financing of a fire truck and the need to replace other fire department vehicles in the future. Jay stated there is an Article in the warning for the Town Meeting to see if the voters will authorize the purchase of a truck for the Fire Department. It will be discussed and voted from the floor on Monday, March 6, 2023.

Also on the warning is an article to see if the voters will authorize the Select Board to establish a Fire Equipment Reserve Fund to fulfill future needs of the department. The town currently gives \$30,000 to the fire department on an annual basis

Kurt also spoke to the need for better signage for the Fire Department and the ongoing need for volunteer fire personnel.

The Short - Term Rental policy was discussed next. Administrators Mike Scomillio and Steve Radonis spoke to several issues regarding occupancy in STR advertisements vs actual number of bedrooms listed on property cards, insurance coverage, and Knox Box requirements. After a lengthy discussion, the board suggested Mike and Steve meet with them for a Special Meeting regarding Short Term Rental to take place Monday, February 13, 2023 at 6:00 P.M.

Next the minutes of the January 16, 2023 meeting were reviewed. Jay made a motion to approve the minutes as written. Rick Kaminski seconded the motion. All were in favor.

Rick Kaminski made a motion to approve the Vermont Journal as a Paper of Record for the Town of Plymouth. Keith Cappellini seconded the motion. All approved.

The meeting adjourned at 8:20 P.M.

Respectfully submitted, as draft, until approved,

  
Elaine Pauley